

Where To Find Classes on TEAMS

Student will access TEAMS through their MS Outlook

The screenshot shows the Microsoft Teams interface with a grid of class tiles. A pink arrow points from the text above to the interface. The tiles include: SCEI Coaches (Documentation), SCEI Coaches 2020-2021, Eastlake English 2020-21, PE/Health, English 3-4 Teachers, Eastlake LOTE, Eastlake Science, and English 1 Teachers.

1.

Meet the Teacher Schedule

Class Period	Meeting Time
1 st period	1:00-1:15 pm
2 nd period	1:17-1:32
3 rd period	1:34-1:49
4 th period	1:51-2:06
5 th period	2:08-2:23
6 th period	2:25-2:40
7 th period	2:42-2:57
8 th period	2:59-3:14
0/9 th period	3:16-3:31

2.

Meeting Invite

The screenshot shows an email titled "Finish it up Lesson Plans/Emergency Lessons" with a "Teams meeting" link. A pink arrow points from the title to the email content. The email includes a "Join Microsoft Teams Meeting" button and lists the organizer as "Eastlake English 2020-21".

- ▶ Your child's teacher will send the meeting invite.
- ▶ Please have your child check their emails

3.

The screenshot shows a chat window with a notification: "Meeting ended: 1h 4m". A pink arrow points from the notification to a "Join" button. Below the notification, there is a message from "English II Team started" with 7 replies.

Teams

- ▶ When you plan to join the meeting through TEAMS
- ▶ There will be a tab to "join meeting"
- ▶ Join with your microphone muted and camera on

4.