

SOCORRO HIGH SCHOOL

NAVAL JUNIOR RESERVE OFFICERS TRAINING CORPS (NJROTC)

10150 Alameda Ave
El Paso, TX 79927



2019-2020

POLICIES AND STANDARDS

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MISSION:

Our program mission is to instill in students enrolled in United States secondary educational institutions the values of citizenship, service to the United States, personal responsibility and a sense of accomplishment.

PHILOSOPHY:

NJROTC is run by the cadets, for the cadets. The SNSI and NSI are instructors to guide you. Therefore, the keys to our success as a unit are: cadet participation, motivation, and TEAMWORK.

The “military” portion of the program will be run by senior cadets under the supervision of the SNSI/NSI. It is important to remember that this requires considerable maturity, communication, cooperation, and TEAMWORK among cadets and between cadets and the SNSI/NSI. Problems must be identified early and resolved quickly.

As leaders of fellow students you will have much more success by setting a good example and explaining your orders than by yelling at people, talking down to them, or playing favorites. Rank alone will not guarantee you the respect of your fellow cadets-you have to respect them first and show that you are willing to help them. As a follower, you will gain a lot of self-satisfaction and respect from your peers and superiors just for being a team member who gives every task his/her best effort.

The administration of this program will be accomplished firmly and fairly. Advancements will be based on completion of standard requirements. Assignment to leadership positions will be based on proven abilities and merit. Participation in extracurricular events and field trips will depend on overall school performance and parental consent. Awards and ribbons will only be given to those who meet established criteria.

WEEKLY CLASS RULES:

- a. **Classroom Instruction:** Cadets must be prepared for academics and bring a pencil/pen and ROTC Cadet Notebook to class.
- b. **Uniform Day:** Cadets should be ready for inspection.
- c. **Drill or PT:** Cadets should wear clothes and shoes suitable for drilling or exercising.

ENRICHMENT FEES

Enrichment fees are used for; local transportation for all community events, special team cords, senior cords, letterman jackets, and any other necessities that the unit needs (Unit Accessories). We purchase water for all events on our schedule and we also purchase food in the event that we keep students longer.

<u>Below is what the unit spent during</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>
Transportation (SISD Buses)	\$1,777.25	\$1,912.50	\$1050.00
Unit accessories	\$1,693.60	\$932.01	\$528.18
Food	\$4,910.15	\$3,438.14	\$3575.97
Total Spent	\$8,381.00	\$6,282.65	\$5154.00
Total Fees Paid	\$4,496.00	\$3,891.00	\$3,115.00
Balance	\$-3,885.00	\$-2,391.65	\$-2,039.15

Cadet Officers voted on August 24, 2017 to charge all cadets (approximately 101 cadets) \$50 to be able to pay for items above. Fees are due October 31, 2018. Keep in mind that if fees are not paid during the year the students will have to pay before registration for the following year or prior to graduating.

SCHEDULE EVENTS:

A schedule of events is attached to this policy and is provided on Socorro High School website under "Special Programs" and "ROTC". You will also find all information pertaining to our program.

UNIFORM:

The Navy uniform is the distinctive dress of the NJROTC Cadet. It must be worn properly and with pride. Instructions on how to wear and care for the uniform are contained in the NJROTC Field Manual. **ALL NJROTC** cadets are required to wear the uniform **ALL DAY on Wednesday** and always be properly groomed. If Wednesday is a half day we will have uniform day on **Thursday**. Cadets must have all uniform items the Monday prior. Uniforms may be temporarily removed for classes such as HPA, Physical Education, Art, Auto Shop, Horticulture or where the normal classroom activity lends itself to soiling the uniform. Discuss with instructor(s) to obtain permission to be out of the uniform during that time. Uniform inspections missed due to any reason must be made up prior to the following uniform day to receive full grade credit. **There is only one way a student fails this program and this is by not using the Uniform.**

SPECIAL TEAMS:

Special Teams compete against other NJROTC teams in the region and on a national level:

- a. Armed Drill Team – CWO
- b. Unarmed Drill Team – CWO
- c. Academic Team – CWO
- d. Color Guard Team – SCPO
- e. Rifle Team – SCPO
- f. Pistol Team – SCPO
- g. Physical Fitness Team – SCPO
- h. Orienteering Team – CWO

Note: if a cadet will be missing practice he/she will notify the instructor in charge of that team. If they fail to do so they will immediately be removed from the team. In order to get back into the team they must have a meeting with the instructors and state their case.

SPRING TRIP:

Special teams and staff are encouraged to have a meeting immediately starting the school year to plan on a spring intersession trip out of El Paso. This will take planning, initiative, and depositing money into the Student Account. We highly recommend that each cadet start depositing \$100 a month starting September 1 so that the instructors have the funds to make deposits on lodging and transportation by December 15 (\$400). If the trip is not made all monies will be returned.

MILITARY BALL AND FUN DAYS

Cadets are responsible for planning and organizing these events. Meetings must be held immediately once school starts and held in order for the event to happen. Cadets must brief instructors for these events for approval.

PERSONAL BEHAVIOR AND RESPONSIBILITIES:

Cadets are always expected to conduct themselves with dignity and pride, whether they are in uniform or not.

- a. All cadets will be on time for all classes and other activities. This is a personal responsibility of each cadet and a mark of professionalism.
- b. All cadets will respond by using **“YES SIR”**, **“YES MA’AM”**, as the situation may warrant.
- c. Only one person at a time will talk in the classroom. While the Instructor is lecturing, no one is to be doing homework, reading or doing work from another class.
- d. Cadets will call **“ATTENTION ON DECK”** and assume the position whenever the first instructor for the day, any school administrator or any military personnel in uniform that enters the classroom. Good manners, common courtesy and respect for authority, is a trait of this NJROTC Unit.
- e. Chewing gum in the classroom during instructional period is forbidden.
- f. Profanity, sexual innuendo, obscene material, smoking, drugs, alcohol and other similar types of activities and behavior, are **ABSOLUTELY AND STRICTLY** prohibited.
- g. No cadet will laugh at or make fun of, another cadet because of the way he/she talks, reads or dresses. Respect for each other’s feelings will be expressed at all times. Treat others as you expect to be treated, this is an indication of maturity and responsibility.
- h. Sitting on top of student’s chairs, furniture other than chairs, or propping one’s feet on furniture is prohibited.
- i. Any electronic devices such as cell phones, I-pods, headsets/ear phones are not allowed to be turned on during classroom time.
- j. Personal items will not be left in the classroom or other NJROTC spaces without approval of an instructor.
- k. Loud, boisterous language, “horseplay”, “skylarking”, or other childish antics are inappropriate and will not be tolerated.
- l. All cadets will meet deadlines promptly. Various activities and requirements depend on cadets meeting commitments in a timely manner.
- m. Class leaders will be evaluated towards the conduct of their classroom.
- n. Class leaders are not necessarily Platoon Commanders.

YOU ARE EXPECTED TO SHOW RESPECT, EXTEND COURTESIES, AND FOLLOW ALL LAWFUL OR DIRECT ORDERS GIVEN BY CADET OFFICER/LEADERS, INSTRUCTOR, ADULTS, PARENTS, TEACHERS, AND ANY OTHER PERSONS IN AUTHORITY.

CODE OF CONDUCT:

The CODE OF CONDUCT that we teach and enforce within our spaces should be part of the cadets' lives beyond our classroom walls. Other teachers are in constant communication with us regarding students who are members of our unit. Those teachers, along with other administrators, parents and the public as well, expect better behavior from our cadets than from anybody else. Therefore, each cadet's appearance, grooming (especially haircuts), conduct and manners, should be such that he/she is instantly identifiable as indirectly as a cadet. Our program is the most unique program on any high school campus in America. WE SET THE STANDARDS AND EXAMPLES OTHERS CAN ONLY ATTEMPT TO ACHIEVE.

Public display of affection repeatedly between cadets leads to breakdown of authority, cohesion, and good order and discipline. Therefore, the public display of affection between cadets will not be permitted in the presence of other cadets, students, teachers and instructors on or off campus. Cadets are advised to also be discreet about public displays of affection with persons who are not cadets.

DISCIPLINE:

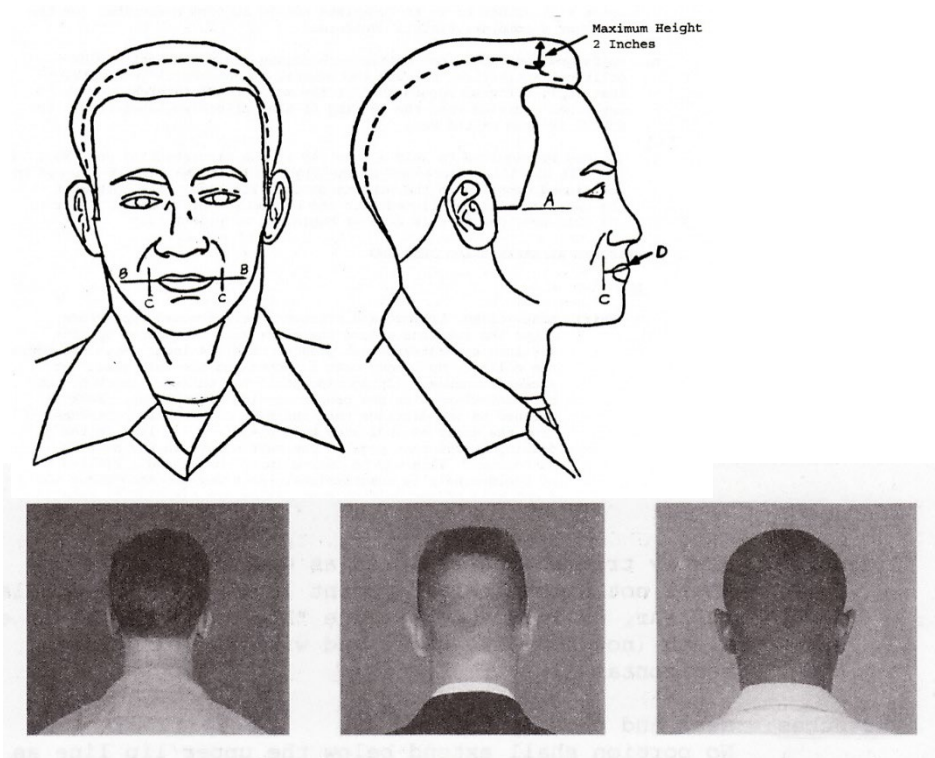
The goal of imposing any disciplinary measure is to change negative behavior.

- a. First-Verbal Warning
- b. Second-Written Counseling
- c. Third-Contact Parent and inform Assistant Principal

HAIRCUT/GROOMING STANDARDS:

Anyone interested in NJROTC participation should not have an issue with obtaining a regulation haircut. To the general public, a person in a Navy uniform is a representative of the U.S. Navy and it is very important that the NJROTC Cadets reflect favorably on the Navy image in the community. See page 1-4, 1-5 and 1-6 of your Cadet Field Manual.

MALES



Sideburns: Neatly trimmed and tailored as described above. They shall not extend below a point level with the middle of the ear. As indicated by line "A", and shall be of even width (not flared). It shall end with a clean shaven horizontal line.

Mustaches: Neat and closely trimmed. No portion shall extend below the upper lip line as indicated by line "D". Shall not be below the horizontal line extending across the corners of the mouth as indicated by line "B". Shall not be more than ¼ inch beyond a vertical line drawn upward from the corners of the mouth as indicated line "C". **No other facial hair is permitted.**

Fingernails: Will not extend past the fingertips.

Earrings/Studs: Not authorized in the ear, nose, eyebrows, tongue, lips or other areas of the face or body visible to the Naval Science Instructors.

Necklaces: Authorized, but shall not be visible.

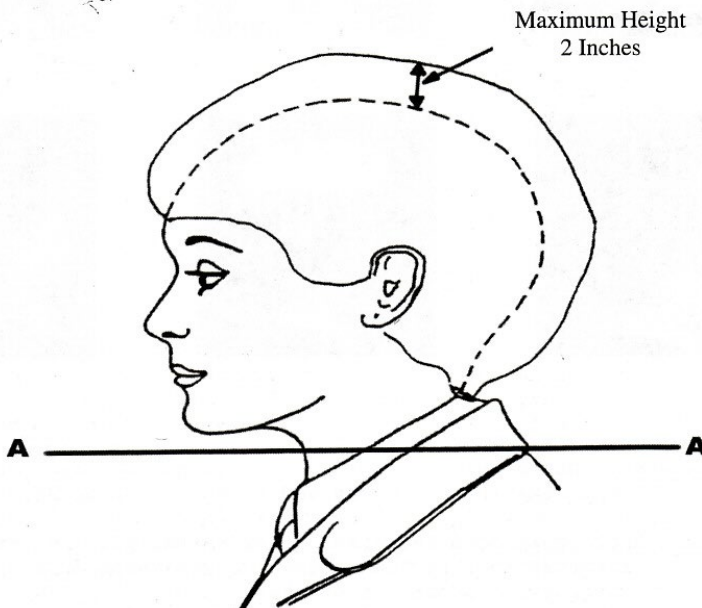
Rings: One per hand is authorized.

Wristwatch/Bracelet: One of each is authorized, but no ankle bracelets.

Sunglasses: A conservative pair is permitted when authorized by the Naval Science Instructor. Sunglasses are never authorized in military formations. Retainer straps are not authorized.

FEMALES

Hair: Clean, neatly shaped, and present a well-groomed appearance. Lopsided and extremely asymmetrical haircuts and hair styles are not authorized. Braids, if worn, must be neatly and inconspicuously secured at all points to the head, and may not dangle free at any point. May touch, but cannot fall below the horizontal line level with the lower edge of the back of the collar as inducted by line "A" in the drawing below. Hair must not show under the front brim of any cap. The bulk of the hair shall not exceed approximately 2 inches, nor interfere with the proper wearing of your cap.



“CADET BEHAVIOR AGREEMENT”

Socorro High School NJROTC rules will be in effect and strictly followed to include;

1. I will not use alcohol nor tobacco products of any kind.
2. No body piercing. (Example: Tongue, eye brows, lower lip and nose).
3. I will not use drugs of any kind including prescription medications without doctor’s authorization and Instructors or Nurse’s awareness.
4. I will abide by the Navy Core Values: Honor, Commitment and Courage.
5. I understand that females will be allowed only in female rooms and males allowed only in male rooms on any field trips.
6. I will observe all curfews during the field trips and other required events.
7. I will participate in all events in order to attend Spring Orientation Trip and be passing all classes to include EOC’s.
8. I understand that muster times for NJROTC events will be strictly adhered to.
9. I will not use profanity.
10. I will not lie, cheat or steal.
11. I will accept and abide by other School/Unit/Navy requirements as required. This includes not skipping ANY classes.
12. I will respect SNSI/NSI.
13. I will be respectful to all adults, display good manners, help out and volunteer every chance I get.
14. I will endeavor to pursue my education and maintain a passing grade.
15. I will attend school and all required classes on a daily basis, ensuring that I report to all classes on time.
16. I will pay the NJROTC enrichment fee and understand that outstanding debts will keep me from the benefits of this program.
17. I will familiarize myself with the **Cadet Field Manual and Cadet Reference Manual**.
(All manuals are posted on the SHS NJROTC website)
18. I will graduate with my class.



SOCORRO HIGH SCHOOL NJROTC

“Policies and Standards” & “Cadet Behavior Agreement”

Date: _____

From: Cadet: _____
Last Name First Name MI

Student ID Number: _____ Period: _____

To: Senior Naval Science Instructor, Socorro High School NJROTC

Subject: ACKNOWLEDGEMENT OF READING, UNDERSTANDING AND COMPLYING WITH THE NJROTC POLICIES, STANDARDS, CADET BEHAVIOR AGREEMENT, AND LETTERMAN JACKET AND CORDS CRITERIA.

CADET

- I have read, understand and will comply with the set forth in subject line.
- I further understand any violation in this agreement will result in restriction from further activities during NJROTC events.

NJROTC Cadet’s Signature

Date

PARENT/GUARDIAN

- I have read the ALL subject line material and will make sure my son/daughter complies to the best of their ability.
- I understand that my son/daughter MUST pay NJROTC enrichment fees and any outstanding debts before they can go on field trips.
- I understand that some events will happen outside Socorro HS area and will require the use of private own vehicles (POV). I authorize the school and/or the NJROTC unit, to use the instructor’s POV. (Please refer to the NJROTC website for unit information).

Parent/Guardian Signature

Date

SNSI Signature

Date