



Mobile Device Initiative Usage Policy

As part of SISD's "Digitally Nurturing Academics" initiative, the district will provide a mobile computing device to all enrolled ninth grade students at the campuses participating in the DNA initiative during the 2017-2018 school year. All students who have access to the device will be required to use it as part of the learning environment throughout the instructional year.

Receiving the Mobile Device:

1. Each participant will pay an annual, non-refundable usage fee. In return each participant will receive a district assigned mobile device and protective accessory that will be returned in working condition to the campus at the end of the instructional year.
2. Parents/Legal Guardians must sign the Mobile Device Loan and Damage/Loss Agreement before the student can start participating in the initiative.

Returning the Mobile Device:

1. All devices will be returned to the campus from which the device was issued at the end of this instructional year.
2. If a student withdraws prior to the end of the school year, the device will be returned at that time.
3. If a student fails to return the device and any district-issued accessories at the end of the school year or upon withdrawal from the school, the student will be charged a \$100 fee for the replacement cost of the device. The student will be responsible for any damage to the device, consistent with the District's Damage/Loss Agreement Form.

The following rules for instructional use apply:

1. Students must use the device provided in the instructional setting.
2. It is the student's responsibility to bring the device fully charged.
3. If necessary, each student will be responsible for creating an App Store account. A list of Apps may be provided by the district. These Apps are to remain on the device at all times. Students are responsible for ensuring device OS and Apps are updated.
4. No device may be loaded with personal Apps or data to the point where it is unusable as an instructional device. Any device with insufficient space to accomplish a given instructional activity will be required to have personal data removed until sufficient space is available.
5. Any school district employee will be provided access to any device loaned to students, upon request.
6. Jail breaking/rooting of devices is prohibited.

District-owned devices will use the District's network, if applicable, and filtering regardless of location or Internet service provider. Any attempt to bypass the filter is prohibited.

Accidental Damage:

If a device is accidentally damaged, the student will be responsible for a \$40 repair fee.

Loss or Theft:

The student must file a report with security or police services if the device is lost or stolen. If the device is unable to be recovered in working condition, the student will pay a \$100 replacement fee and receive another device.

Mobile Device Loan and Damage/Loss Agreement

A mobile device will be loaned to the student named below under the following conditions:

- This student laptop loan agreement, which is signed by the parent/guardian, student and staff member of the school, will be kept on file at the school.
- Use of this equipment for any purpose other than educational use may result in loss of privileges.
- The district does not permit unethical use of the Internet, email, or any other media. Violation of this policy may result in the loss of laptop loan privileges and disciplinary action by the school.
- The configuration of the hardware equipment and all accompanying software may not be altered, nor can software be copied to or from the computer, or installed on the computer under any circumstances.
- Parents/guardians are required to pay a cash, non-refundable usage fee, as applicable in the table below. Installment plan available to demonstrated financial hardship. Payment, whether total or initial payment, must be made prior to the student receiving the laptop.

	Year 1	Year 2	Year 3	Year 4
Yearly Usage Fee	\$25	\$25	\$25	\$25
Installment Payments	\$5 initial + 4 monthly payments	\$5 initial payment + 4 monthly payments	\$5 initial payment + 4 monthly payments	\$5 initial payment + 4 monthly payments

- Parents/guardians accept financial responsibility for cost related to damage due to purposeful action or gross negligence. The district will proceed with legal action, should financial obligation be ignored.
- If a device is accidentally damaged, the student will be responsible for a \$40 repair fee.
- The student must file a report with security or police services if the device is lost or stolen. If the device is unable to be recovered in working condition, the student will pay a \$100 replacement fee and receive another device.
- The district will provide a protective accessory, which may fit inside any backpack. The laptop must be secure at all times when not in use.
- The laptop, which is the property of a Socorro ISD, must be returned to the campus prior to the end of the 2017-2018 school year, or in the event of school change or early withdrawal.
- The district/campus has provided students with a “Digital Citizenship Orientation” and information for parents, via Open House events, parent nights, and handouts, including information about how to care for the device and how to make responsible use of technology.
- Students and parents are responsible for the reading the AUP found in the Student Handbook/Code of Conduct.





Mobile Device Loan and Damage/Loss Agreement

Student Name (print)		Student ID	
Address/City/State/Zip			
Student Signature		Date	
School Name		Grade Level	
Parent Signature		Date	
FOR ADMINISTRATIVE USE ONLY <i>Authorization to pay yearly usage fee installments</i>			
Administrator Signature		Initial Payment	

The Socorro Independent School District is not liable for any loss or damage to a borrower's files saved to the device or by unexpected shutdown, reboot, hardware failure, network interruptions or viruses, and assumes no responsibility for any infringing, or non-permitted, use of the device while it is on loan to the student.

We have read and understand the Socorro Independent School District "Digitally Nurturing Academics" Mobile Device Usage Policy and Mobile Device Loan and Damage/Loss Agreement described above. In the event of loss, theft or damage, I fully understand that I am responsible for following through with the agreement. I agree to assume full responsibility for the proper care and educational use of the computer equipment, abiding by these terms and conditions. I also acknowledge that failure to comply with any of these terms and conditions may result in the loss of my device privileges.

Completed form must be on file at the campus before student can be issued a device.