



**Virtual SIT Meeting
Via TEAMS
December 15, 2020
Meeting Minutes by Evelyn Garcia**

- **Welcome – Ms. Garcia**

- **Updates on Region 19 and Team SISD Return Safely Plan**
 - **Student Returning- Planning for students to return once we are in orange but will depend on the numbers in our city and local health authorities. We are following Region 19 plan.**
 - **Parent Survey- Survey sent to parents who selected traditional learning.**

- **Safety/CNS Training reminder- Friendly reminder to complete training via Nearpod.**

- **TESS Observations- Asking all TESS to be completed by February.**

- **Parent Teacher Conferences- Possible of having in February. All teachers are required to meet with parents of any student who is failing.**

- **Tutoring- Please discuss with grade level who would want to tutor. We only have 400 hours of tutorial available. Please include students who have LOC or who are failing. Mr. Waters stated friendly reminder tutorial must be after 3:15 to avoid double dipping. Please speak with grade level about possible dates for Saturdays. Mrs. Tristan stated to include attendance and RTI as well.**

- **Questions- Melendez: Grades Excel Sheets do we hold and save as a preventative measure? Waters said please save and make sure assignment name is included in the event we get audit.**
Contreras: Are parents going to be informed of what is going on with the system being down. For example, grades are not accessible. Wanted to know what student information was compromised such as Social Security numbers of students?

- **Concerns- No Concerns were emailed.**

- **Closing**