



Sierra Vista Elementary

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School Improvement Team
September 16, 2019
3:30 p.m.

- **Welcome/Minutes Designation – Meeting started at 3:30 with the introduction of S.I.T member’s name: Mrs. Tristan, Mrs. De la Cruz, Mrs. Murphy, Mrs. Garcia, Mrs. Rojas, Ms. Beltran, Ms. Meraz, Mrs. Torres, Mrs. Valerio, Ms. Melendez, and parent Mrs. Guevara**
- **SIT Guidelines/Power point -Mrs. Tristan went over SIT and what it is about, it gives voice to the school and the teacher. She also went over the power points: S.I.T./ EPAC/SIT Roles Responsibilities/Sit Non-Negotiables/ New Accountability: EDGAR/Committee Communication**
- Mrs. Torres talked about her role as an EPAC rep. She gave EPAC minutes and that teachers should take advantage of the trainings being offered at the district and how this will help them professionally and with TTESS.
- **SIT Dates -Mrs. De La Cruz went over SIT meeting dates. Oct 21st, Nov. 18^h, Dec. 9th, Jan. 13th, Feb. 10th, March-skip, April 13th, May 11th**
- **Direction One -Safe and Supportive Learning Environment**
- Safety Updates/Drills
- Ms. Murphy addressed concern to Mrs. Tristan, just wanted to clarify if each teacher emails administration-the answer was “yes.”
- **Direction Two - College and Career Readiness**
- Red Ribbon / GEN TEX
- Mrs. De la Cruz addressed how October will be a busy month with lots of activities.
- Oct. 14 digital week, Oct. 21st Red Ribbon week, Oct.28th Gen-Tex College
- Mrs. Garcia asked that each grade level create a banner (red ribbon) for the Halloween parade.
- **Direction Three - Highly Qualified, Effective Faculty and Staff**
- 5th Bilingual Teacher/ 3 Cross Guards/ 2 Special Ed Aides / WIN TIA/ Parent Liaison
- Mrs. De la Cruz addressed how 5th Bil. teacher has been reopened due to only 2 applicants showing. They made recommendation for the 2 Special Ed Aides.
- WIN TIA also reopened due to only 2 applicants
- Waiting on approval to open up Parent Liaison
- **Direction Four - Home, School, Community Partnerships**
- SVE Leadership Meetings with Parents/ Showcases
- Fall festival has been moved to Nov.15th reason being is that it is America’s HS Homecoming.
- Mrs. De la Cruz talked about having parents come during their child’s lunch time to eat with them for Thanksgiving Lunch. Kinder will be at 10:30, 1st at 11:00, 2nd at 11:30, 3rd at 12:00, 4th at 12:30, 5th at 1:00
- Concerns were brought up about the time and Mrs. Guevara, parent, suggested ways to help kids and parents be served efficiently and fast. Mrs. De la Cruz also said that this is the cafeteria’s fundraiser and not the school.
- Committee members voted “yes” to the Thanksgiving luncheon.



#TeamSISD

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- o Talked about showcase-each member will go back and talk to grade level and give feedback at later date to Admin.
- o SVE Leadership meeting is presented once a month...September's presentation was a success.
- **Direction Five - Accountability For ALL**
- o TTESS Goals/Self-Assessment/ SLOs/Student Growth Tracker
- o Student Trackers
- o Mrs. De la Cruz addressed TTESS and to remind grade levels that they are due by Wed. 18th.
- o Discuss what student trackers are and that they would like a student trackers template for reading and math and would like it to be consistent within grade level. Grade levels are to submit a template for approval. This is so students can take ownership of their learning/progress.
- **Concerns**
- **Mrs. Tristan asked if there were any concerns to address**
- **K-Ms. Meraz, I-station test for kinder was too long. Kids had trouble logging in.**
- **1st-Mrs. Murphy, concern about afterschool dismissal with older siblings waiting in the parking lot**
- **2nd-Ms. Nava concerns about the drop off...cars that won't move and they hold up the line**
- **3rd-Mrs. Torres, asked how they can help with kinder siblings who need to meet them. Mrs. Tristan said maybe they can leave a bit earlier than 3:10. She would have to talk to Mrs. De la Cruz and get back to 3rd grade.**
- **4th-Ms. Melendez, no concerns**
- **5th-Mrs. Rojas concerns where about supper when tutoring starts. Teachers rotate who takes kids to supper and who takes them outside for dismissal. She is worried because since she does not know the kids from the other class it is hard to keep track of them.**
- **Mrs. Tristan and Mrs. De la Cruz asked to brainstorm to solve the problem. Solution would be to make a list for students to sign when being picked up and get to know the kids well from your partner teacher.**
- **Tutoring has now been changed to Learning Camp since it is for all students...Tier 1, 2 and 3 students.**
- **Closing -meeting ended at 4:46**

