



**Virtual SIT Meeting
Via TEAMS
September 29, 2020
Minutes by C De La Cruz**

- **Members Present:** J Williams-PK; L Meraz-Kinder; S Schulte-1st; A Villanueva-2nd; C Torres-3rd; C Melendez-4th; E Rojas-5th; L Beltran- SpEd; M Marquez-Parent Liaison; J Luna-Librarian; L Waters-SCEI; E Garcia-Counselor; M Contreras-Parent; Admin- C De La Cruz and C Tristan
- **Welcome – Ms. De La Cruz**
- **Roles and Responsibilities – Reviewed Roles and Responsibility Power Point. Will place in files for SIT members to use as resource.**
- **SIT Calendar – Dates were discussed and determined for SIT meeting Dates.**
- **Parent Teacher Conferences – It was discussed and decided to have all teachers create class presentation; Teachers would set appointments with parents of struggling students and any other parent that wants to meet. Parent Teacher conferences will be on Oct. 28th from 3:30-5:30. Ms. Luna will create “How-To” videos for creating survey and channels.**
- **October Calendar – Added events: Parent/Teacher Conferences; Pink Wednesdays; Costume day on Halloween.**
- **Recognizing Staff/Faculty – SIT members will gather ideas and placed in shared document created by Mr. Waters.**
- **Questions – 3rd – What is the process for Subs? – Mr. Waters explained process in detail; 4th – Will books be purchased for Writing? – Ms. De La Cruz will share what funding looks like and share information to see how many content areas we will be able to fund. Most of our year’s funding went into purchasing technology.**
- **Closing**



**SIERRA VISTA
Elementary School**