

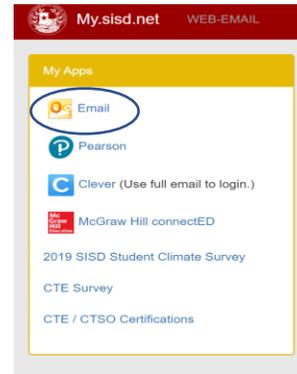
# Quick Tips And Tricks To Troubleshoot My School Programs

## Microsoft TEAMS

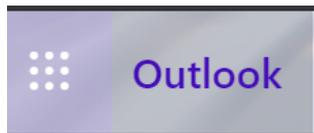
### **How do I Access TEAMS?**

Log on to your SISD Account by using the **MySISD** link on the SISD or School website.

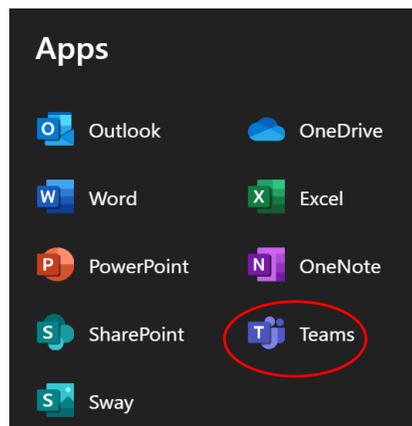
Once Logged in to your account go to **My Apps** and open your **Email**



In your email look for the waffle on the left-hand side of the screen.

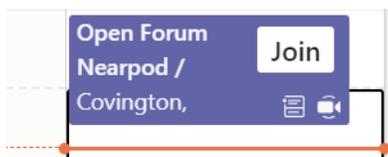


As you click on the waffle, you will see a list of Microsoft apps – select TEAMS



Once in TEAMS you will use the menu on the left to navigate the program. Click on **“Teams”** to see all your classes. Click on **“Calendar”** and you will be able to see today’s date and all scheduled classes (meetings) for the day.

Click JOIN to access any of the meetings.

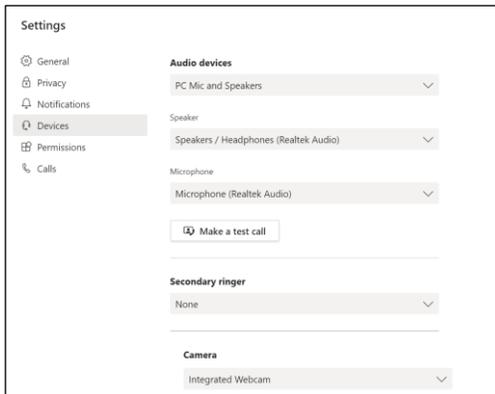
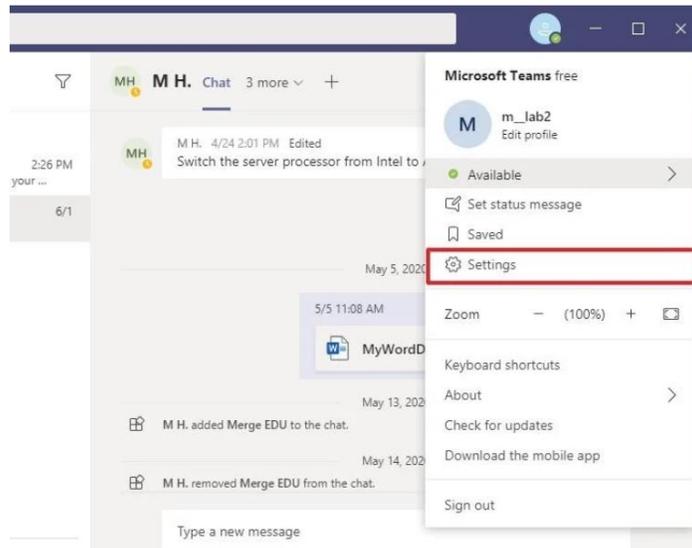


***I joined my TEAMS meeting, but my Camera or Mic are not working!!!***

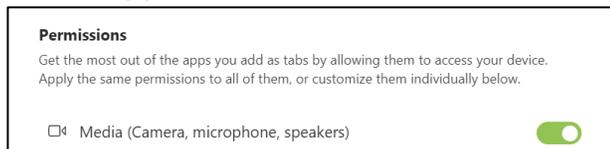
Go to your profile picture to ensure your camera and microphone are being detected by the program.

Click on "Settings"

Select "Devices" to verify your audio and video settings



***Still having problems?*** Select "Permissions" and make sure the program has access to all media.



***Still not working????!!!!***

If you are still having difficulties with video and microphone you might need to look at the laptop settings to ensure your camera is on.

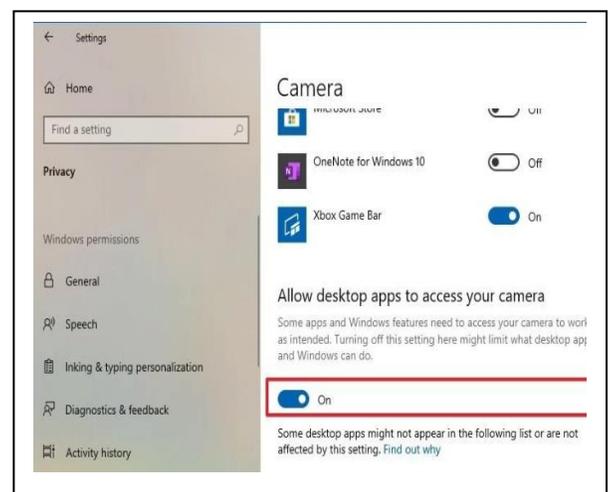
Open "Settings" and find "Privacy" select "Camera"

Under the "Allow access to camera on this device" section, click the **Change** button.

Turn on the **Camera access for this device** toggle switch.

Turn on the **Allow apps to access your camera** toggle switch.

Turn on the **Allow desktop apps to access the camera** toggle

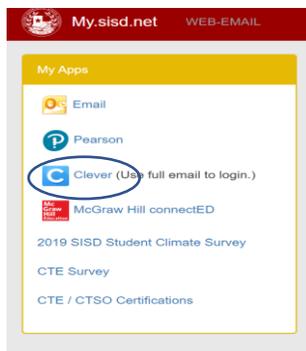


# CLEVER

## **How do I Access CLEVER?**

Log on to your SISD Account by using the **MySISD** link on the SISD or School website.

Once Logged in to your account go to **My Apps** and open your **CLEVER**



## Log in with **Active Directory**

CLEVER offers a variety of apps and links including Study Island, Nearpod, Springboard, Etc.



# Problems with your Logging and Password?

**Did you forget your logging and password? You can't access Tyler?**

Contact your school Librarians via email [askalibrarian@sisd.net](mailto:askalibrarian@sisd.net) or call us at 915-937-3258

# Is it time to contact an SISD technician?

**Have you tried to troubleshoot without success?**

Let the professionals help you!

Schedule a service appointment by going to [sisd.net](http://sisd.net) and selecting **"Schedule a Computer Repair"**

**Popular Links**

- Doing Business with SISD
- New to Socorro
- Strategic Action Plan
- Bond 2017
- Street Search - Find My School
- Tyler Student 360
- Bullying Prevention
- SISD E-News
- MySISD
- Boundary Adjustments
- Online Student Transfer Form
- Schedule a Computer Repair**
- Grievance Procedures