

Benito Martinez Elementary School
SIT Committee Meeting
Wednesday, August 25, 2021
Agenda

BEGINNING TIME: 3:07 PM

END TIME: 4:45 PM

ATTENDEES: Greg Hatch (Principal), John Kadaissy (Counselor), Pat Ayala (Assist. Principal), Erika Heras (Secretary), Claudia Tellez (Librarian), Susan Millan (Scei), Sal Guereca (Security), George Moran (Coach), Ruth Salais (Nurse), Jeannette Escontrias (Diag.), Darlene Chavez (CIS), Pre-k Mrs. Aviles, Kinder Mrs. Ruedas, 1st grade Ms. Silerio, 2nd grade Ms. Olivas, 3rd grade Mrs. Wehrfritz, 4th grade Mr. Baldwin, 5th grade Mrs. Sarabia

• New Business

- EPAC Minutes (Mr Kaudaissy)-Staff development that was offered this summer and throughout the year.
- Safety Report (drill coming soon)-will be having a secure drill tomorrow. Lock door and continue with business.
- Accountability
 - Checkpoints **DATA DATA DATA DATA: Expect to be called in soon for BOY data talks**
 - Tutoring-Kids are behind. Teachers concerned about catching up and not having enough time to tutor. E-mail link was sent by Erika on how to log into time clock.
- After school tutoring should have started already
 - Saturday School—needs to start soon

*Esser funds have approved 5 new instructional aides.

1 Cafeteria, 1 custodian, 1 library aide.

- Guiding Coalition Report-All components should be described and listed. Skills like skip counting, recognizing sight words as you enter classroom, review numbers while they're eating, P.E. skip counting while exercising and other activities, etc. We need to come up with other ideas on how to help kids.
- Purchasing of Instructional Supplies-sending us samples of PO's that have gone through so we will start getting some supplies soon.
- Official Walkthroughs 15+ Power Walks a week during the first 9 Weeks
 - Lesson Framing is a must (should be posted on closet door)-make sure lesson frame posters are clean
- Family Night: October 1st-Other schools that have done this, have had a good turnout. We are allowed to do gatherings outside unless CDC changes.
- Faculty Meetings
 - Sept 8, Oct 20, Nov 17, Jan 19
- T-TESS
 - Waiver forms past due-Social security numbers ending in 0,1,2,3 will be exempt from being formally evaluated. Teachers can pick up forms from Hatch or Ayala.
 - Goal Setting (One personal, One academic) and Self Assessment due Sept 10
 - SLO due Oct 1
 - Formal Observations: District wants all formal observations completed by Nov 18
 - Start scheduling with your observer
- All Star Scholars-Will be a drive through. 1st one will be Sept. 30th, next will be

December 9th.

- CHAMPS-Everyone nominate at least 1 child. Mentors are needed.
- Fall Fundraiser-Gummy bear, almond chocolate, rope candy, sour candy. Combination of gummy bear, rope candy and sour candy was voted on.
 - Sales?
- Upcoming Events
 - Fall Pictures w/Uniform (Sep 2) (retakes Sept 30)
 - Father/Son Cookout (Sept 10)-Events committee meets tomorrow at 3 pm and probably go into veterans day.
 - Anti Bullying Kickoff at Peter Piper (Sept 2)-flyers go out tomorrow
 - Book Fair (Sept 13-17)-Fundraiser form needs to be completed 2 weeks prior
 - Parent/Teacher Conferences (Maybe Oct 26)-Report cards this time
 - Veteran's Day Parade (Nov 10)
 - Fall Festival (Nov 5)-We will try it after the 31st so we don't have as much competition.
 - Dance (AttendANCE Oct 1—at this point must be held outside)
 - Christmas Fair/Christmas Programs (PK/K/1 Dec 15, 2/SPED Dec 16)-keep in mind these activities might be cancelled
 - Faculty Christmas Party (Dec 17)-Gift exchange maybe an Italian dinner.
 - Thanksgiving Lunch (week of Nov 15-19?)
 - Intersession (Oct 4—Oct 15)
 - First Week:
 - AM: Tutoring/Interventions
 - PM: Robotics
 - Second Week: School Closed
- Reporting out by grade levels (needs / concerns)
 - PreK-lesson frame doesn't wipe well
 - Kinder-Traffic after school pretty bad. Compared to other schools, our traffic flows quickly. Not much to be done. Attendance calendar concern.
 - 1st-Nothing
 - 2nd-Re-do assignment concerns. You can tell them to do it once for grade the rest for mastery.
 - 3rd-Nothing
 - 4th-ICU? Will start as soon as we hire new aides. Can we do it with an invitation or ticket?
 - 5th-Coaches please don't let the students out until 2:45.
 - SPED
 - PE-Don't take the kids until P.E. time. Clarification on smart school.
 - District-Could not attend
 - *Nurse- Peanut alert campus, diabetic teaching, CPR.
 - *CIS-Kudos to Nurse for being so involved. Student enrollment. Operation school bell will be a little different.
 - *Librarian-Completing Nearpods about privacy with the students PK-5 during their scheduled library time. They will be changing students' and employees' passwords soon.
- Closing (Next SIT meeting is on Sept 29)