



School Improvement Team Meeting Minutes

September 21, 2022

3:30 pm

The meeting started at approximately 3:35

- I. Welcome: In alignment with CKH practices, staff members were asked to share good things...
 - Mrs. Preciado, Mrs. Robles, and Dr Ramirez shared
- II. Roll call- All grade levels present except 2nd representative
- III. Ms. Castillo, EPAC representative shared that the meeting is set for tomorrow, minutes of the meeting will be shared with SIT representatives. Any questions can be addressed by Ms. Castillo.
- IV. School Organization-
 - A. Dr. Ramirez and Mrs. Soto shared safety expectations, information, and upcoming events.
 - a. Region 19 safety audits.
 - b. Safety protocols and procedures reviewed.
 - c. Mrs. Soto discussed installation of badge system on exterior doors and gym doors.
 - d. Dismissal procedures reviewed- PK and Kinder teachers will continue to support to ensure the safety of all scholars.
 - e. Immunize El Paso will be here for flu shots (SISD employees)
 - B. Mrs. Soto review TTESS expectations and upcoming BOY conferences.
- V. Curriculum
 - A. Mrs. Molinar shared counseling updates-
 - a. She will be sending a permission slip (9/22/22) for lessons based on TX Senate Bill 9All grade levels included and slips will be due Sept. 30, to start grade appropriate lessons upon return for marking period 2.
 - b. All Star Awards this Friday, please turn in all explanations by tomorrow.

- c. Glow Dance for CKH Social Contract-teachers will monitor dance on Sept. 30. \$5 packs of popcorn, drink, sticker, and glow stick will be sold. (Only bundles not sold separately)
- B. Ms. Robles shared curriculum updates.
 - a. TAI Tracker-4th and 5th grade_document daily, updates will continue to be sent on Mondays.
 - b. Intersession-Attendance LOC will be invited (use red folders to track) Dr. Ramirez will send out list of 10 or more (excluding Q code)
 - c. IFD Annotating Planning Guide will be used for best practices and to up out rigor (based on refinements from district feedback).
 - d. Lesson plans due Thursday.
- C. Mrs. Herrera, Librarian,
 - a. iPads are in but there are no chargers, 3rd-5th grade will take devices home for intersession, so they can work on science fair projects.
 - b. GT parent meeting Monday 9/26/22 4-5 for existing GT students. Notice already sent
 - c. SER-Friday, September 30 for 89 Kinder and 1st grade students
 - d. AR goals due for 2nd-5th grade students by 4:00pm
 - e. Storybook Pumpkin Contest reminder will be sent out before break
 - f. Oct. 27-MHS Firelight Fight (Literacy Night) Ms. Herrera, Ms. Robles, STUCO, and Jr Honor Society will have 2 tables.
 - g. Book Fair parents cannot come in until after 3:15 for safety reasons, closing at noon on Friday 9/23/22

VI. Staffing

- A. Mrs. Soto reviewed vacancies and recruitment efforts.
- B. Third grade section to close due to enrollment

VII. Concerns

- A. PreK-explained and read email. PreK and Kinder continue to help with dismissal for safety and equity of time. Subs need to watch scholars until contract hour 3:30.
- B. 3rd grade-would like rosters of new students by next Friday.
- C. PE-close doors after dropping off scholars, maybe put signs! keys turn in at the end of month, will badge system be in installed soon?
- D. Soto-pulse check, IFD Annotating Planning Guide will be used for best practices and to up out rigor (based on refinements from district feedback). Lesson plans due Thursday.