



MINUTES
REGULAR BOARD OF TRUSTEES MEETING

Socorro Independent School District
12440 Rojas Drive, El Paso, TX 79928
June 21, 2016 – 6:00 p.m.

MEMBERS PRESENT

Gary Gandara, Board President; Paul Guerra, Board Vice President; Cynthia A. Najera, Board Secretary; Hector F. Gonzalez; Michael A. Najera; Antonio ‘Tony’ Ayub; Angelica Rodriguez; and Dr. José Espinoza, Superintendent of Schools

MEMBERS ABSENT

None

CALL TO ORDER

The meeting was called to order at 6:03 p.m. by Board President Gary Gandara. All members were present and a quorum was established.

PLEDGE OF ALLEGIANCE

SUPERINTENDENT’S COMMENTS

Dr. Espinoza reported on personnel and district initiatives/events.

Trustee Cynthia Najera was recognized for being elected to represent the Legislative Advisory Council (LAC) on the TASB Legislative Committee. *Congratulations!*

The Board of Trustees recognized Dr. Espinoza for being named Region 19 Superintendent of the Year. *Congratulations Dr. Espinoza!*

BOARD HONORS

- A Mission Ridge Elementary School student was recognized for winning the El Paso Public Library’s 2016 Poetry Contest.
- SISD varsity track athletes were recognized for winning 2016 championships.
- SISD varsity softball and baseball teams were recognized for winning 2016 championships.

SPECIAL PRESENTATIONS

- SISD teacher was recognized for being selected as 2016 Statewide Semi-Finalists for the H-E-B Excellence in Education Awards.
- Two SISD transportation employees were recognized for advancing to state in the 2016 School Bus Safety Road-eo Competition.
- SISD principal was recognized for being selected to the Summer Leadership Program at The Principals’ Center at the Harvard Graduate School of Education.
- Chief Human Resources Officer Rudy Campoya was recognized for being named a finalist in the HRO Today’s 2016 Chief Human Resources Officer of the Year Award.
- SPC. Rafael Hernando III Middle School and Mission Early College High School were recognized for winning NCUST Excellence in Urban Education Awards.

OPEN FORUM

None

EL PASO ELECTRIC SCORE ® PROGRAM

Following a presentation by Tom Eyeington, Chief Operations Officer, regarding the celebration of Socorro ISD' eight (8) years of enrollment in the El Paso Electric SCORE ® Program, a motion was made by Tony Ayub, seconded by Hector Gonzalez, to accept a check for \$61,116 in energy efficiency incentives earned in 2015 as presented. The motion carried unanimously.

PUBLIC HEARING – PROPOSED 2016-2017 SCHOOL DISTRICT BUDGET AND DISCUSSION OF PROPOSED TAX RATE

Following a presentation by Tony Reza, Chief Financial Officer, regarding the development of the 2016-2017 School District Budget and the proposed tax rate, the public was invited to comment on the adoption of the budget and proposed tax rate. No one came forward to address the public hearing. No action was taken on this item.

FACILITIES REPORT

Mr. Eyeington provided a presentation of the 2011 Bond program HVAC upgrade projects at Sanchez, Slider and Socorro Middle Schools and Socorro High School; R19 Child Development Center @ OHS; football fields lighting and bleacher upgrades at Americas, El Dorado and Montwood High Schools; Transportation Facility Improvements; Electronic Video Board System upgrade at the Student Activities Complex (SAC); and Facility Assessment Land Analysis and Demographic Study. No action was taken on this agenda item.

GRANTS REPORT

Ann Darnell, Grant Writer, provided an update on active discretionary grants for the District. No action was taken on this agenda item.

CONSENT AGENDA

A motion was made by Cynthia Najera, seconded by Paul Guerra, to approve the Consent Agenda as presented. The motion carried unanimously.

Items approved under the Consent Agenda:

- Board Meeting Minutes of May 10, 2016 Special Board Meeting; May 17, 2016 Regular Board Meeting; and June 7, 2016 Special Board Meeting
- Employment of Personnel (EXHIBIT A)
New employment contracts require Board of Trustees approval.
- Requests for the Use of School Facilities
 - Artistic Stylz Dance Studio for the use of El Dorado High School Theater (Jul 23, 2016)
 - Horizon Falcons Youth Sports for the use of Eastlake High School Football Fields (Jul 29-31, 2016)
 - Journey of Faith Community Church for the use of Sun Ridge Middle School Atrium and Band Room (Every Sunday during the 2016-2017 school year)
- Budget Amendments (EXHIBIT B)
- Awarding of Bids (EXHIBIT C)
 - Athletic and Student Health Insurance – RFP No. 199-0609-E1677
Solicitation to purchase athletic and student health insurance for the students in extra-curricular activities. (Maximum \$46,017)
 - Athletic Training Supplies – RFP No. 199-0513-E1678
Solicitation to purchase athletic training supplies as needed district-wide. (Maximum \$125,000-General Fund and Special Revenue)

- Bullying Prevention Program, Resources, and Materials – RFP No. 199-0602-E1620
Solicitation to purchase a bullying prevention program, resources, and materials as needed district-wide. (Maximum \$60,000-General Fund and Special Revenue)
- Catering Services – RFP No. 199-0602-E1682
Solicitation to purchase catering services as needed district-wide. (Maximum \$250,000-General Fund and Special Revenue)
- Charter Bus Services – RFP No. 199-0602-E1671
Solicitation to obtain charter bus services as needed district-wide. (Maximum \$300,000-General Fund and Special Revenue)
- Rock, Sand and Gravel Materials – RFP No. 199-0603-E1676
Solicitation to purchase rock, sand and gravel materials as needed district-wide. (Maximum \$100,000)
- SISD Transportation Facility Improvements – CSP No. 199-0607-E1688
Solicitation to purchase services to provide site and access driveway improvements for the Transportation Facility. (Maximum \$769,210-Committed Funds)
- STAAR Item Test Bank – RFP No. 199-0513-E1628
Solicitation to purchase STAAR item test bank as needed district-wide. (Maximum \$150,000-General Fund and Special Revenue)
- Visual Performing Arts Supplies and Accessories – RFP No. 199-0513-E1672
Solicitation to purchase visual performing arts supplies and accessories as needed district-wide. (Maximum \$150,000-General Fund and Special Revenue)
- Voluntary Disability Insurance – RFP No. 199-0524-E1685
Solicitation to provide district employees with the option of voluntary employee benefits in the areas of disability district-wide. (No cost to the District)
- Contracts
 - Agency Request for Affiliation Agreement – Department of Social Work University of Texas at El Paso
The purpose is to support high school students who are experiencing homelessness within Socorro ISD. Social Worker Interns working on a Masters of Social Work Degree from the University of Texas at El Paso will provide a service by working with our students in need of assistance from a social services perspective. (No cost to the District)
 - Amended and Restated Contract – Consolidated Tax Collection
The Legislature of the State of Texas has enacted certain legislation empowering political subdivisions of the state to enter into contracts for the consolidated effort of assessing and collecting property taxes; and such consolidated effort in the assessment and collection of taxes is beneficial to both the City and the Entities, as well as the general public. (No cost to the District)
 - Committed Form ESC Region 19 – 2016-2017 TEKS Resources System
The TEKS Resource System is a curriculum support system for K-12. This system is designed to provide a common language, process and structure for curriculum development. (Maximum \$303,271-IMA Funds)
 - First Amendment – Interlocal Agreement with Dallas County Schools (DCS)
The purpose is to extend the agreement, originally approved by the Board in August 20, 2013, to reflect services and costs for a two-month period. The District is utilizing the software for field trip requisitions and fulfillment. (Maximum \$3,500)
 - Interlocal Agreement – Ysleta ISD Contract #20141CP Medical SHARS Special Education Management System
Ysleta ISD Contract #212041CSP Awarded to ESPED.COM, Inc. will provide SISD with reimbursement for services provided to students identified with special needs who have an

- IEP with billable SHARS services for the 2016-2017 school year. (Revenue generating agreement-5.5% chargeable from billable services)
- Interlocal Agreement – Texas Political Subdivisions Property/Casualty Self-Insurance Fund (TPS)
Continuance of an interlocal agreement for the purpose of providing coverage for liability, property, automobile physical damage and law enforcement. (Maximum \$1,503,839)
 - Maintenance Agreement – Tyler Technologies
This ongoing maintenance agreement will be for the 2016-2017 fiscal year for the Tyler SIS (Student Information Systems) and the Tyler Munis System. (Maximum \$391,197)
 - Memorandum of Understanding (MOU) – ESC Region 19 Texas Student Data Systems (TSDS) Support Cooperative
The purpose is to provide in-depth and timely information on critical issues, training, and networking opportunities for the PEIMS Coordinator and selected PEIMS related personnel. TSDS support will provide access to Legacy PEIMS Edit+, PEIMS related training materials, data submissions, telephone support and technical assistance to the LEA's PEIMS Coordinator and PEIMS related personnel. (Maximum \$4,000)
 - Memorandum of Understanding (MOU) – Child Crisis Center of El Paso (CCCEP)
The purpose is to formalize the referral process. The CCCEP received funding to provide services such as comprehensive support to active duty members, retirees, veterans and their families improving availability and the quality of services for military students of Socorro ISD and their families. (No cost to the District)
 - Purchasing Cooperative Utilization – Buy Board Contract #459-14 Blue Star Bus Sales, LTD
This is for the acquisition of twenty (20) school buses (15-77 passenger and 5-54 passenger) for the Transportation Department. (Maximum \$1,740,200)
 - Purchasing Cooperative Utilization – Buy Board Contract #476-15 Pro Track and Tennis, Inc.
This is to resurface and repair the tennis courts at Americas High School, Socorro High School and Ensor Middle School to include materials, labor, and installation. (Maximum \$209,244-Committed Funds)
 - Purchasing Cooperative Utilization – El Paso ISD Contract RFP #15-084 College Awareness and Preparatory Program (AVID)
The purpose is to continue the College Awareness and Preparatory Program AVID Center, a program to increase district-wide learning and performance to ensure that all students will become educated, responsible participants and leaders in our society. The agreement is for professional materials, training, and membership fees for thirty-three (33) participating campuses. (Maximum \$141,840-General Funds and Title I)
 - Purchasing Cooperative Utilization – TCPN Contract #R150403 Hayes Software System (Web-Based Asset Inventory Management System)
For the acquisition of Web-Based Asset Inventory Management Solution to include licenses, implementation, and on-site training use district-wide. The purpose is to streamline equipment acquisition, distribution, and collections by location tracking, transfer monitoring from one location to another, and auditing of tagged equipment. (Maximum \$116,950-CTE and Technology Local Funds)
 - Purchasing Cooperative Utilization – TCPN Contract #R150502 Trane
This is to replace shower columns at Americas and Montwood High Schools to include materials, labor, and installation. (Maximum \$213,530-Committed Funds)
 - Utilization of ESC Region 19 Allied States Cooperative Bid #14-7065 to Segovia's Distributing Inc.

Segovia's Distributing, Inc., is the sole bidder with a HACCP Product Recall Program, Quality Control Program, Food Safety Program and Third Party Inspected (NSF). The Purchase Order to Segovia's Distributing Inc., for the first quarter from 7/1/16 through 9/30/16. (Maximum \$300,000-CNS Federal Funds)

- **Submission of Grants**
 - Department of Defense Impact Aid for Children with Severe Disabilities (CWSD) Program
The DoD Impact Aid for Children with Severe Disabilities Program reimburses our district for money previously spent on military dependent children with severe disabilities. The district incurred expenses at or above \$25,260/child during the 2014-2015 school year.
 - Texas Workforce Commission Dual Credit Career & Technical Education – Equipment Grant
The Texas Workforce Commission is seeking proposals to purchase equipment that support Dual Credit CTE programs. SISD is requesting 1 Digital X-Ray Machine that will be used at the Socorro Health Professions Academy at Socorro High School for students pursuing certification as Registered Dental Assistants (RDA), 2 brake lathes and 2 4-post lifts with alignment machines for Americas and El Dorado High Schools. Automotive equipment will be used for the Automotive Services Dual Credit program. Total equipment cost is estimated at \$91,645.
- **TEA Innovative Course Renewals**
 1. **Libertas Introduction to American Law**
This is an introductory course that explores the origins of American Law, nature of precedent/common law, provides an overview of American court structure, introduces case law, and surveys several of the courses traditionally taught during the first year of law school to include the following subjects: criminal law, criminal/civil procedure, torts, contracts, property and family law.
 2. **Libertas Legal Research and Writing**
Legal Research and Writing provides an introduction into the study and practice of legal writing and research. This course is designed to introduce students to the methods and tools used to conduct legal research to include Lexis-Nexis, learn how to develop and frame legal arguments, produce legal writings such as briefs, memorandums, and other legal documents, study American Constitutional law, and prepare for appellate argument(s).
- **New Job Descriptions**
 1. **Career and Technical Education (CTE) Receiving and Inventory Clerk**
This position is to support and ensure that all equipment is received, distributed to the proper recipients, and accounted for through the department asset inventory.
 2. **Computer Maintenance Instructional Aide – Career and Technical Education**
This position is to ensure that the campus Help Desk is supervised at all times and to allow the Computer Maintenance teacher the time to teach their curriculum required through their coherent sequence of courses.
 3. **Instrumental Specialist – Fine Arts**
This position is to assist in the development of district personnel and fine arts programs in discipline curriculum instruction, evaluation and implementation of professional development for instrumental music Band, Orchestra, Guitar and Mariachi.
 4. **Visual Arts Specialist – Fine Arts**
This position is to assist in the development of district personnel and fine arts programs in discipline curriculum instruction, evaluation and implementation of professional development for visual disciplines including art dance and theater.

- Revised Job Descriptions due to Job Reclassification
The following positions were approved for reclassification. Therefore, positions that change pay grade require Board approval.
 1. Business Manager – High School
 2. Child Nutrition Services Supervisor/Trainer
 3. Child Nutrition Services Worker I
 4. Clerk I
- Surplus Property
The Department of Maintenance & Operations has identified surplus property items. Attached is a list of the items being submitted for the Board of Trustees to declare as surplus property. Upon approval, the Department of Facilities & Planning will proceed with selecting a date to conduct the sale.

2016-2017 SCHOOL DISTRICT BUDGET

Following a presentation by Mr. Reza regarding the proposed 2016-17 school district budget, a motion was made by Michael Najera, seconded by Tony Ayub, to approve the budget by Fund and Function of \$425,604,002 for the 2016-2017 school year as presented. The motion carried unanimously. Angelica Rodriguez was not available to vote.

COMMITMENT OF FUND BALANCE FOR THE DISTRICT INTERNAL FUNDS

Following a presentation by Mr. Reza regarding a resolution requesting Board approval to commit \$906,991 of the District's internal funds, a motion was made by Tony Ayub, seconded by Michael Najera, to approve the Resolution for the purpose of allocating fund balance for the following programs: Community Education-\$83,767; SISD Athletic-\$153,391; SISD Fine Arts-\$148,347; and District-wide Projects as presented. The motion carried unanimously.

COMMUNITY ELIGIBILITY PROVISION (CEP) FOR THE 2016-2017 SCHOOL YEAR

This item was pulled from the agenda by Administration. No action was taken on this item.

PAID MEAL PRICE INCREASE

Following a presentation by Shelley Chenausky, Director of Child Nutrition Services, regarding school districts' evaluation of their lunch pricing structure and determining if the cost and income from lunch meals are equitably distributed among free, reduced-price, and paid meals, Paid Lunch Equity (PLE), a motion was made by Tony Ayub, seconded by Michael Najera, to approve a 0.10 cent increase to all paid meal prices as presented. The motion carried unanimously.

TASB UPDATE 103 AND LOCAL POLICY

A motion was made by Tony Ayub, seconded by Cynthia Najera, to approve the revisions to policies under TASB Update 103: FFAC; and local policy DIA, DNA, DNB and FMH as presented. The motion carried unanimously.

2016-2017 STUDENT CODE OF CONDUCT

A motion was made by Cynthia Najera, seconded by Angelica Rodriguez, to approve the revisions to the 2016-2017 Student Code of Conduct as presented. The motion carried unanimously.

2016-2017 BOARD MEETING CALENDAR AND AGENDA CYCLE

As in the past, the Board meeting calendar was developed using the third (3rd) Tuesday of the month for the Regular Board meetings with the exception of July 2016, we are proposing the fourth (4th) Tuesday of

the month due to Summer Break; December 2016, we are proposing the second (2nd) Tuesday of the month due to Winter Break; and March 2017, we are proposing the fourth (4th) Tuesday of the month due to Spring Intersession. These meetings have been scheduled accordingly. A motion was made by Tony Ayub, seconded by Michael Najera, to approve the item as presented. The motion carried unanimously.

DELEGATE AND ALTERNATE FOR THE TASA/TASB CONVENTION DELEGATE ASSEMBLY

A motion was made by Hector Gonzalez, seconded by Tony Ayub, to nominate Hector Gonzalez as the Delegate for the TASA/TASB Convention Delegate Assembly. The motion carried unanimously.

A motion was made by Michael Najera, seconded by Angelica Rodriguez, to nominate Gary Gandara as the Alternate for the TASA/TASB Convention Delegate Assembly. The motion carried unanimously.

EXECUTIVE SESSION

The meeting was closed at 7:30 p.m. for discussion with legal counsel regarding amicus brief in the matter of Sunlight Enterprises v. El Paso County; cause no. 2014DCV3555; discussion regarding mediation in the matter of H Hernandez v. Socorro ISD; to receive parent Level III Grievance filed by H.D.; to discuss personnel and real estate matters; to consider administrative recommendations for Director of Human Resources/Staffing and Recruiting and Assistant Principals at Bill Sybert School (2), Horizon Heights Elementary School, Socorro High School (2) and Vista Del Sol Elementary School; to conduct the Superintendent's Annual Evaluation; and to consider amendment to the employment contract for Dr. Jose Espinoza, Superintendent of Socorro ISD under *Texas Government Code* Sections 551.071, 551.072 and 551.074.

The meeting reconvened at 11:22 p.m.

SUNLIGHT ENTERPRISES V. EL PASO COUNTY; CAUSE NO. 2014DCV3555

No action was taken on this matter.

H HERNANDEZ V. SOCORRO ISD

A motion was made by Tony Ayub, seconded by Hector Gonzalez, to authorize legal counsel and Administration to complete the settlement as discussed in Executive Session. The motion carried with a 5-2 vote. Michael Najera and Angelica Rodriguez voted nay.

ADMINISTRATIVE RECOMMENDATIONS

Dr. Espinoza recommended Carol Montoya to assume all roles and responsibilities as the Director of Human Resources/Staffing and Recruiting. A motion was made by Michael Najera, seconded by Hector Gonzalez, to approve the item as presented. The motion carried unanimously.

Dr. Espinoza recommended Lorena Alvarez and Nadia Castañares to assume all roles and responsibilities as Assistant Principals of Bill Sybert School. A motion was made by Michael Najera, seconded by Tony Ayub, to approve the item as presented. The motion carried unanimously.

Administration pulled administrative recommendation for Assistant Principal of Horizon Heights Elementary School. No action was taken on this item.

Dr. Espinoza recommended Claudia Caraveo and Juan Gonzalez to assume all roles and responsibilities as Assistant Principals of Socorro High School. A motion was made by Michael Najera, seconded by Hector Gonzalez, to approve the item as presented. The motion carried unanimously.

Dr. Espinoza recommended Alicia Miranda to assume all roles and responsibilities as Assistant Principal of Vista Del Sol Elementary School. A motion was made by Michael Najera, seconded by Tony Ayub, to approve the item as presented. The motion carried unanimously.

SUPERINTENDENT’S ANNUAL EVALUATION

A motion was made by Michael Najera, seconded by Tony Ayub, to approve the item as discussed in Executive Session. The motion carried unanimously.

AMENDMENT TO THE EMPLOYMENT CONTRACT FOR DR. JOSE ESPINOZA, SUPERINTENDENT OF SOCORRO ISD

A motion was made by Michael Najera, seconded by Cynthia Najera, to amend Superintendent’s Employment Contract in the following manner: removal of automobile allowance in the amount of \$9,600; removal of the mobile allowance in the amount of \$8,700; removal of employee benefit allowance in the amount of \$7,680; adding the same amounts to base salary; amending the annuity benefit 403(b) increasing it by \$35,500; and increasing the annuity benefit 457 by \$18,000 as presented. The motion carried unanimously.

The meeting adjourned at 11:33 p.m.

THESE MINUTES WERE APPROVED BY THE BOARD OF TRUSTEES ON JULY 26, 2016.