



**MINUTES**  
**REGULAR BOARD OF TRUSTEES MEETING**  
Socorro Independent School District  
12440 Rojas Drive, El Paso, TX 79928  
May 16, 2017 – 6:30 p.m.

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**MEMBERS PRESENT**

Gary Gandara, Board President; Paul Guerra, Board Vice President who arrived at 6:49 p.m.; Cynthia A. Najera, Board Secretary; Hector F. Gonzalez; Michael A. Najera; Antonio ‘Tony’ Ayub; Angelica Rodriguez; and Dr. José Espinoza, Superintendent of Schools

**MEMBERS ABSENT**

None

**CALL TO ORDER**

The meeting was called to order at 6:33 p.m. by Board President Gary Gandara. A quorum was established.

**PLEDGE OF ALLEGIANCE**

**SUPERINTENDENT’S COMMENTS**

Dr. Espinoza reported on personnel and district initiatives/events.

**BOARD HONORS**

- An Eastlake High School student was recognized for winning the Citywide Young American Patriotic Art Contest.
- SISD students were honored for being in the top ten in the Region 2017 El Paso Do the Write Thing Writing Challenge.
- Two Pebble Hills High School students were recognized for saving the life of a fellow student by performing the Heimlich Maneuver.
- SISD students were recognized for having their artwork selected to be displayed at the 2017 HEB Excellence in Education Awards Ceremony.
- The Montwood Middle School Robotics Team was recognized for qualifying for the World First Lego League Championship in Houston.
- Career and Technology Student Organization (CTSO) students were recognized for advancing to national competitions.
- Eastlake High School boys and girls cross country teams were recognized for advancing to national competitions.
- Americas High School boys track team and SISD track athletes were recognized for winning 2016-2017 championships.

**SPECIAL PRESENTATIONS**

- Montwood High School counselors were recognized for earning the 2017 Recognized ASCA Model Program School award by the American School Counselor Association.

**OPEN FORUM**

None

### **EVERY STUDENT SUCCEEDS ACT (ESSA) - PUBLIC NOTICE MEETING**

On an annual basis, the District is required to consult with parents, community, business members, and educational stakeholders on the federal grant entitlements and planned expenditures for the coming year. This public meeting is to be done prior to the District committing any funds and prior to submitting the ESSA Consolidated Federal Grant Application to TEA. The deadline to submit the application to TEA is June 30, 2017.

Following the presentation, the public was invited to comment on the programs. No one came forward to address the public hearing.

A motion was made by Hector Gonzalez, seconded by Paul Guerra, to approve the proposed budgets for the Federal Grants as presented. The motion carried unanimously.

### **FACILITIES REPORT**

Tom Eyeington, Chief Operations Officer, provided a presentation of the 2011 Bond Program and other district-wide construction projects. No action was taken on this agenda item.

### **TECHNOLOGY REPORT**

Hector Reyna, Chief Technology Officer, provided a presentation on the District's Technology Services focusing on the Climate Survey results. No action was taken on this agenda item.

### **CONSENT AGENDA**

A motion was made by Angelica Rodriguez, seconded by Cynthia Najera, to approve all item under the Consent Agenda with the exception of 9E8-Medical Services for Athletic Events Bid; 9E9-Printers/Multi-Function Devices Bid; and 9F8-Memorandum of Understanding (MOU) with Project Vida Health Center. The motion carried unanimously.

Items approved under the Consent Agenda:

- Board Meeting Minutes of April 18, 2017 Regular Board Meeting; April 25, 2017 and May 9, 2017 Board Workshops
- Employment of Personnel  
New employment contracts require Board of Trustees approval.
- Requests for the Use of School Facilities
  - Bel Air Optimist Club for the use of District Service Center Meeting Rooms A and B
  - Border USA/TF for the use of the Student Activities Complex (SAC)
  - El Paso Armor for the use of Socorro High School Football Field
  - Imagine Dance Academy for the use of Pebble Hills High School Theater
  - Just for You Daycare for the use of Sun Ridge Middle School Cafeteria
  - LAT Dance Studio for the use of Socorro High School Theater
  - Street Cred Sports for the use of Pebble Hills High School Gymnasium
  - Sun City Athletics Club for the use of El Dorado High School Gymnasium
  - Sun City Athletics Club for the use of Socorro High School Gymnasium
- Budget Amendments (EXHIBIT B)
- Awarding of Bids (EXHIBIT C)
  - Automotive Services – RFP No. 199-0329-E1757  
Solicitation to provide automotive services as needed district-wide. (Maximum \$230,000)
  - Career and Technical Curriculum Equipment and Supplies – RFP No. 199-0327-E1760  
Solicitation to purchase career and technical curriculum, equipment, and supplies as needed district-wide. (Maximum \$1,500,000-General Fund and Special Revenue)

- Dairy Products – RFP No. 199-0421-E1762  
Solicitation to purchase dairy products as needed district-wide. (Maximum \$1,700,000-National School Lunch Program)
- District Instructional Curriculum – RFP No. 199-0331-E1753  
Solicitation to purchase instructional materials, curriculum, testing materials, educational software and other related items as needed district-wide. (Maximum \$3,200,000-General Fund and Special Revenue)
- Electrical Installations and Services – RFP No. 199-0421-E1770  
Solicitation for electrical installations and services as needed district-wide. (Maximum \$525,000)
- Grant Evaluation Services – RFP No. 199-0421-E1770  
Solicitation for grant evaluation services as needed district-wide. (Maximum \$80,000-General Fund and Special Revenue)
- Grounds Keeping Equipment Parts-OEM – RFP No. 199-0421-E1752  
Solicitation to purchase grounds keeping equipment parts (original equipment manufacturer) as needed district-wide. (Maximum \$75,000)
- Professional Development Services and Materials – RFP No. 199-0421-E1771  
Solicitation to purchase professional development services in the areas of instructional leadership development, management and supervision, instructional training, cooperative learning, and other areas of need. (Maximum \$700,000-General Fund and Special Revenue)
- Underwriter Services – RFP No. 199-0421-E1765  
Solicitation for bond underwriter services in dealing with bond sales by the District. (Cost to be determined)
- Vending Machines Services – RFP No. 199-0329-E1768  
Solicitation to provide services for vending machines and direct sales as needed district-wide. (No cost to the District)
- Contracts
  - Affiliation Agreement Health Professions Academy Clinical Program – Socorro Medical Clinic & Urgent Care  
To establish an internship training for the Health Professions Academy at Socorro High School Practicum in Health Science I-Clinical Rotations class. (No cost to the District)
  - Department of Defense Fresh Fruits and Vegetables  
Participation with the Department of Defense (Defense, Financial and Accounting) in the Fresh Fruits and Vegetables Program and the procurement of produce for all Socorro ISD cafeterias. (Maximum \$352,477)
  - First Amendment to Affiliation Agreement – University Medical Center  
To extend the term from July 1, 2017 through June 30, 2020. All other terms and conditions not amended herein in full force and effect. (No cost to the District)
  - Interlocal Agreement for Cooperative Purchasing – San Elizario Independent School District  
School districts routinely and frequently solicit bids and proposals for goods and services which are necessary for the operation of a school district. The school district making the purchase shall bear all costs and expenses related to the purchase of goods and services. (No cost to the District)
  - Interlocal Agreement – Region 17 West Texas Food Service Cooperative  
The district utilized the cooperative for commodity entitlement, food expenditure, and paper goods. (Maximum \$17,055,879-Federal and USDA donated commodity and commercial dollars)
  - Memorandum of Agreement/Understanding – Communities In Schools of El Paso (CIS) – Choices Program

- To provide supportive guidance, educational enhancement, health and human services, parental involvement, employment/pre-employment enrichment for the students at Socorro ISD for the 2017-2018 school year. (Maximum \$980,000-General Fund and Title I Funds)
- Memorandum of Understanding (MOU) – El Paso Center for Children, Inc.  
To cooperate in the planning, development, and implementation of mutually supportive services within their respective spheres of authority and responsibility for unaccompanied homeless youth in order to conserve public funds and promote efficiency in the rendering of services. (No cost to the District)
  - Purchasing Cooperative Utilization – BuyBoard Ramtech Building Systems, Inc.  
For the acquisition of two (2) double-wide portable classrooms to be placed at SPC. Rafael Hernando III Middle School. (Maximum \$119,200-Committed Funds)
  - Texas Women’s University Local Education Agency Sponsorship Agreement  
To sponsor graduate students who must complete six (6) hours of practicum per year. ASHA requires that the graduate students have experience with different types of disorders. School district will provide an ASHA certified supervisor for the assigned student(s). However, students have signed an agreement with TWU stating that it’s their intention to work in schools as SLP. (No cost to the District)
  - Utilization of the ESC Region 19 Allied State Cooperative Bid #14-7065 Segovia’s Distributing, Inc.  
For the acquisition of produce for school cafeterias for the 2017-2018 school year. (Maximum \$900,000-CNS Federal Funds)
  - Resolution adopting list of current Brokers, Investment Pools, and Investment Training Sources  
The Public Funds Investment Act (PFIA) requires the Board of Trustees to approve and adopt a list of brokers and investment pools as well as an independent source for training for the investment officers.

**BID: MEDICAL SERVICES FOR ATHLETIC EVENTS – RFP NO. 199-0421-E1755**

This item was pulled from the Consent Agenda by Tony Ayub for discussion. Following a discussion regarding these medical services, a motion was made by Tony Ayub, seconded by Michael Najera, to approve the item as presented. The motion carried with a 6-1 vote. Hector Gonzalez voted nay.

**BID: PRINTERS/MULTI-FUNCTION DEVICES – RFP NO. 199-0327-E1764**

This item was pulled from the Consent Agenda by Tony Ayub for discussion. Following a discussion regarding the different devices and services, a motion was made by Tony Ayub, seconded by Cynthia Najera, to approve the item as presented. The motion carried unanimously.

**MEMORANDUM OF UNERSTANDING (MOU) – PROJECT VIDA HEALTH CENTER**

This item was pulled from the Consent Agenda by Angelica Rodriguez for discussion. Following a discussion regarding the protocols and procedures of the agreement, a motion was made by Angelica Rodriguez, seconded by Hector Gonzalez, to postpone the item for further review. The motion carried unanimously.

**CANVASSING RESULTS OF THE MAY 6, 2017 GENERAL TRUSTEES’ ELECTION**

Marivel Macias, Assistant Superintendent for Administrative Services, reported that the election returns for the general election held on May 6, 2017 were received and dully certified by the El Paso County Elections Department. The election is complete and Administration will present the results for the Board’s consideration. There being no discussion, Administration moved to the next action item.

**ORDER AND CERTIFICATE OF ORDER CANVASSING THE ELCTION RESULTS OF THE GENERAL TRUSTEES ELECTION OF MAY 6, 2017**

Ms. Macias reported the results of the May 6, 2017 Elections as follows: the resident qualified voters of the Socorro ISD by canvassing more votes for the following candidate than any other candidate for the District 4 position on the Board of Trustees of the Socorro ISD in the May 6, 2017 Election did elect Paul Guerra with 330 votes. Cynthia A. Najera was unopposed and dully elected to the position of Trustee District 2. Angelica Rodriguez was unopposed and dully elected to the position of Trustee District 3. Gary Gandara was unopposed and dully elected to the position of Trustee District 5.

A motion was made by Paul Guerra, seconded by Hector Gonzalez, to canvass the returns of the May 6, 2017 election, by receiving and approving the Certified Results of the election and declaring those individuals listed on the certified returns elected to the respective offices listed. An order to approve the results has been prepared and will be approved with this motion. The motion carried unanimously.

**SWEARING IN NEWLY ELECTED BOARD MEMBERS**

Cynthia A. Najera, Angelica Rodriguez, Paul Guerra and Gary Gandara were sworn in by Notary Public, Lupe Lujan. Congratulations to elected Board Members!

Trustee Paul Guerra expressed his appreciation for all people who supported him and helped him throughout this process.

**ELECTION OF OFFICERS**

Mr. Gandara opened the floor for nominations for Board President.

A motion was made by Cynthia Najera, seconded by Hector Gonzalez, to nominate Paul Guerra for Board President. The motion carried unanimously.

At this time, the meeting was turned over to Paul Guerra as Board President.

Mr. Guerra opened the floor for nominations for Board Vice President.

A motion was made by Gary Gandara, seconded by Angelica Rodriguez, to nominate Cynthia Najera for Board Vice President. The motion carried unanimously.

Mr. Guerra opened the floor for nominations for Board Secretary.

A motion was made by Angelica Rodriguez, seconded by Gary Gandara, to nominate Michael Najera for Board Secretary. The motion carried unanimously.

**2017-2018 EMPLOYEE COMPENSATION PLAN**

The following individuals addressed the Board of Trustees and Superintendent regarding the 2017-2018 Employee Compensation Plan: Angelica Soto, Tommy Hill, Elizabeth Ramos and Veronica Hernandez.

Following a presentation by Rudy Campoya, Chief Human Resources Officer, regarding the proposed 2017-2018 employee compensation plan to include health benefits plans, a motion was made by Michael Najera, seconded by Hector Gonzalez, to approve the proposed compensation plan of 3.0% increase off the midpoint inclusive of the step for employees paid on the teacher or counselor salary scale and a 3.0% increase off the mid-point for paraprofessional, auxiliary, technology and administrative employees as presented. The motion carried unanimously.

**2017-2018 STUDENT CALENDAR**

A motion was made by Gary Gandara, seconded by Hector Gonzalez, to approve the revisions to 2017-2018 student calendar reflecting the new staff development day added on March 3<sup>rd</sup>, 2018 in order to comply with the teacher work day requirement; the student calendar will be affected. The motion carried unanimously.

**TASB UPDATE 107**

A motion was made by Gary Gandara, seconded by Hector Gonzalez, to approve revisions to policies from TASB Update 107 CDC, GE, FFA and Local Policy CDA (Yearly Review) to include Resolution, FMG and FNCA as presented. The motion carried unanimously.

**AMENDED AND RESTATED TOWER LEASE AGREEMENT WITH CONTEL CELLULAR OF THE SOUTHWEST, INC. C/O CROWN CASTLE**

A motion was made by Tony Ayub, seconded by Gary Gandara, to approve the new expiration date of February 28, 2020 with a rent of \$1,464.10 per month; Crown Castle requested that the current rent be increased to \$1,500; rental increase will be based on the Consumer Price Index not to exceed five percent (5%) of the most recent monthly rent; add 15 years to the current agreement for a 2030 expiration date; and Crown Castle is also proposing a \$10,000 signing bonus as presented. The motion carried unanimously.

**ORDER AUTHORIZING THE ISSUANCE OF THE DISTRICT'S UNLIMITED TAX REFUNDING BONDS**

A motion was made by Tony Ayub, seconded by Gary Gandara, to approve the adoption of the order, establishing parameters and delegating certain matter to an authorized official of the District related to the issuance and sale of such bonds. The motion carried unanimously.

**EXECUTIVE SESSION**

The meeting was closed at 9:09 p.m. for discussion with legal counsel; to discuss personnel and real estate matters; and to consider administrative recommendations for Director of Human Resources and Principal for new elementary school under *Texas Government Code* Sections 551.071, 551.072 and 551.074.

The meeting reconvened at 10:17 p.m.

**ADMINISTRATIVE RECOMMENDATIONS**

Dr. Espinoza recommended Thomas Redlinger to assume all roles and responsibilities as Director of Human Resources. A motion was made by Cynthia Najera, seconded by Gary Gandara, to approve the item as presented. The motion carried unanimously.

Dr. Espinoza recommended Jesse Sepulveda to assume all roles and responsibilities as Principal of the new elementary school. A motion was made by Michael Najera, seconded by Hector Gonzalez, to approve the item as presented. The motion carried unanimously.

The meeting adjourned at 10:19 p.m.

**THESE MINUTES WERE APPROVED BY THE BOARD OF TRUSTEES ON JUNE 20, 2017.**