



NATIONAL HONOR SOCIETY SELECTION PROCESS OVERVIEW

1. **Academic Eligibility:** As the first step in the process, students' academic records are reviewed to determine those individuals who are scholastically eligible for membership in the National Honor Society. At Mission, this means current sophomores and juniors who have a cumulative GPA standard of 92% or greater and current freshmen who have a GPA of 95% or greater.
2. **Candidate notifications and forms:** Students who are eligible scholastically (i.e., candidates) are notified and informed that for further consideration for selection to the chapter, they must complete the Candidate Form (available for pick-up in P-4). This form outlines the candidate's accomplishments in the areas of Service and Leadership. Both students and parents/guardians sign these forms before submitting them to ensure content is both complete and accurate.
3. **Additional faculty input:** Candidates ask three faculty members with whom the candidate has had a professional relationship to make recommendations on the candidate by completing a Faculty Evaluation and Recommendation Form. The faculty members are asked to rate the candidate on a scale of 1-4 (1=low/poor, 2 = below average, 3 = good, and 4 = high/outstanding) in the areas of Leadership, Service, and Character.
4. **Review, deliberation, and voting:** The completed Candidate Form and Faculty Recommendations are reviewed by the Faculty Council, a committee of five faculty members selected by the principal. To ensure fairness and objectivity, neither the principal nor the NHS adviser is permitted to participate in the process. Those candidates receiving a majority vote by the Faculty Council are invited to be inducted after the principal has been notified.
5. **Principal notification:** Prior to the notification of any candidates, the NHS adviser reports the results of the Faculty Council's deliberations for approval. Lists of selected and nonselected candidates as well as reasons for nonselection are included in this report. This reporting ensures administration support prior to any candidate notification.
6. **Notification:** All selected candidates and their parents are notified in writing about their selection and the schedule of the Induction Ceremony. Candidates who are not selected are notified in writing. Relevant information that led to the candidate not receiving a majority vote from the Faculty Council will be available upon request.
7. **Verification and induction:** Candidates complete Verification of Membership form to indicate their acceptance or nonacceptance of the invitation of membership in NHS as well as attendance at the Induction Ceremony. A candidate is not a member of NHS until he/she has been formally inducted.