



SIT Meeting Minutes

December 17, 2018

Facilitator: R. Perez

Present: Assistant Principal-Ms. Martinez

Kinder- P. Nungaray

1st grade - S. Cooper

2nd grade- C. Gonzalez

3rd grade-E. Montellano

4th grade- A. Armendariz

5th grade- C. Acosta



SPED-C. Acosta

PE-A. Ruiz

SCEI-A. Rueda

Counselor-P. Figueroa

Nurse Mendoza

II. Benefits Report, Nurse Mendoza: TFCU has a financial advisor, Mr. Chavez, who is available to discuss teacher retirement outlook for those employees interested.

The SISD board has approved an in-house clinic and currently negotiations are taking place with TENET hospitals for staffing.

III. EPAC Report, Mr. Ruiz: EPAC did not meet last month but is scheduled to meet in January. At this time, LCE does not have any items to take to EPAC next month.

IV. Safety Report, Mrs. Perez: the campus-wide audit will take place on January 22nd. Reminders were given to check the use of paper on walls, outlets, and microwaves around campus. Additionally, with the closing of the semester, caution must be exercised to keep all students accounted for. All staff members should have completed the 2 required safety trainings by the end of the week.

V. January Events, Mrs. Perez: Staff development plans were shared regarding the trainings at SHS and PHHS. The January events were reviewed and discussed. One important date to note is the first Saturday camp taking place on January 26th. SIT members were asked to have teachers/team members review the calendar in their agendas and express any concerns or questions with administrative team.

VI. Adjournment, R. Perez: There were no concerns. Meeting was adjourned.