



## SIT MEETING MINUTES

August 27, 2018  
3:30 p.m. – 5:00 p.m.  
Room 100

**Facilitator:** Principal - L. Campoya

**Present:** Assistant Principal – Ms. Martinez

Kinder – P. Nungaray

1<sup>st</sup> Grade – A. Coltrane

2<sup>nd</sup> Grade – C. Gonzalez

3<sup>rd</sup> Grade – S. Caballero

4<sup>th</sup> Grade – A. Armendariz

5<sup>th</sup> Grade – C. Acosta

Nurse – E. Mendoza

Community Rep – K. Bofenkamp

SPED Teacher – C. Duron

PE Coach – A. Ruiz

SCEI Coach – M. Corral

SCEI Coach – M. Corral

Librarian – L. Lopez

Counselor – Y. Alvarez

Parent – J. Avila

Business Rep – L. Ocampo

- I. Welcome – L. Campoya, Principal
- II. Benefits Report – Ms. Mendoza
  - a. Cigna gift cards offered to employees who participate in health initiatives.
- III. SIT Role and Responsibilities – Ms. Campoya
- IV. Safety Update – Ms. Perez
  - a. Review safety drills expectations
  - b. Employee safety training videos
  - c. Student bus IDs
- V. Attendance Expectations
  - a. Daily attendance window is from 10:00-10:20.
  - b. Classroom teacher where the child is at is responsible for taking attendance.
  - c. Reach out to admin and PEIMS for additional support.
- VI. EPAC Review – Ms. Ruiz
  - a. TTESS SLO for all classroom teachers district wide.
  - b. Review of survey results.
  - c. EPAC/SIT Role and Responsibilities
- VII. September Events/Fall Festival – Ms. Campoya

**We are what we repeatedly do. EXCELLENCE, therefore is not an act, but a habit. -Aristotle**