



SIT Meeting Minutes

December 16, 2019

★ Welcome

Ms. Jina Eksaengsri

Celebrations: Samantha Cooper was named TOY.

Employee Benefits Update: Nurse Mendoza shared information regarding the staff health clinic. She reminded the team about online safety trainings. Additionally, she reminded staff to wear appropriate shoes to work to minimize injuries.

★ TAC Report

Ms. Celeste Ortiz

The district is improving geofencing security. The Outlook app and Company Portal App will need to be utilized on all smart devices to access SISD email beginning in January. See email from district for more information.

★ EPAC Report

Ms. Cristina Acosta

Next meeting is in January.

Safety Updates

Ms. Brenda Mills

The new security door system is currently being installed. We are working with the district on the installation. In the future, all visitors will need a photo ID to enter the building. Online safety trainings were completed. Staff will complete the other two trainings in the spring. Teachers, please remember not to prop the doors open when going outside for PE.

★ Fall Festival Earnings

Ms. Jina Eksaengsri

Total amount raised was \$9,362.12

Grade level earnings were (profit)

- Kinder: \$840.00
- 1st Grade: \$815.38
- 2nd Grade: \$649.00
- 3rd Grade: \$851.00
- 4th Grade: \$260.00
- 5th Grade: \$480.00
- PE: \$487.00
- SPED: \$482.00
- ILT: \$2947.50

- NEHS: \$317.00
- UIL: \$423.20
- Student Council: \$450.04

★ **January Professional Development** **Ms. Jina Eksaengsri**

January PD will be as follows:

January 6: AM At PHHS for John Fessenden, PM at LCES to focus on data and academic growth

January 7: Full day at LCES with a focus on collaborative planning, checkpoint creation

★ **Volunteer Program** **Ms. Lori Ocampo**

We are working hard with our volunteer coordinator Ms. Lori Ocampo to provide the support needed to the school and teachers. Beginning in January, teachers can fill out a copy lamination request form or special project form for the volunteers to complete. Copy counts have been a challenge this year. Teachers should send their badge for any copies that are for their classroom. For grade level copies, all copy jobs will pend Admin approval. Please allow 3 days notice for grade level copy jobs. Lamination days will be on Tuesdays and Thursdays. Please submit lamination requests 24 hours in advance.

★ **Grade Level Reports** **Grade Level Representatives**

Cafeteria concerns: small food portions for teachers at a higher cost. 2nd graders do not seem to have a second option when going through the line. It would be helpful to have a meal calendar sent in advance.

★ **Adjournment** **Ms. Jina Eksaengsri**

Next meeting: January 27, 2020

Future Agenda Items: