



## SIT Meeting Minutes

August 28, 2019

### ★ Welcome and Introductions

Ms. Jina Eksaengsri

Members Present:

Arleen Parada, Kinder  
Samantha Cooper, 1<sup>st</sup> Grade  
Christina Gonzalez, 2<sup>nd</sup> Grade  
Angelina Porras, 3<sup>rd</sup> Grade  
Irma Lopez, 4<sup>th</sup> Grade  
Karla Famaligi, 5<sup>th</sup> Grade  
Claudia Duron, SPED  
Erin Mata-Hernandez, PE  
Noemi Martinez, Assistant Principal  
Miriam Corral, SCEI  
Claudia Remes, SCEI  
Julie Franco, Parent  
Jina Eksaengsri, Principal  
Janet Avila, Community Representative  
Lori Ocampo, Business Representative  
Fernie Vasquez, District Rep  
Cristina Acosta, EPAC Rep

### ★ EPAC Report

Ms. Cristina Acosta

Updates from the EPAC meeting were shared. Mrs. Macias (School Improvement Officer) gave us a copy of all the trainings DSC is providing after school. I gave all the copies to Ms. Martinez on Monday morning. Mrs. Macias mentioned that Professional Development is part of T-Tess, and teachers must include in their goal what trainings they can attend to improve. She also mentioned that some sessions have 0 attendants. If teachers want to attend a training during instructional day, must be approved by administration. If teachers want to attend a region 19 training you must approved it and pay for it with school budget. Dr. Adam Starke (School Improvement Team) mentioned multipurpose buildings are going to be built pretty soon, although he did not give a specific date.

### ★ Safety Updates

Ms. Jina Eksaengsri

- Security Doors: we would like to request security doors. Ms. Acosta will take this item to the EPAC Meeting. An alternative to this would be to install badge readers so that the doors do not

have to stay unlocked and so that teachers could have easy access to the building after fire drills.

- Foam Padding: We asked maintenance to install foam padding on our playground to prevent injuries during recess.
- Ms. Parada mentioned re-routing YWCA pick-up so that parents do not walk down the kindergarten hallway after hours. We will work on a new system as a school. All-Star Awards were a success, however, the timing made kindergarten dismissal challenging. We may need to consider moving up the time to accommodate kindergarten release. Also, in order to accommodate Super School and dyslexia services, Ms. Parada is asking if the coaches can pick-up kindergarten students each day for PE.
- Ms. Ocampo mentioned getting volunteers a badge that can be scanned into the Hall Pass system. As a school, we can create these badges for approved volunteers.
- We have seen a lot of student cell phones recently. We will review the rules with students and take them up as per the student handbook.

### ★ Attendance Updates

**Ms. Noemi Martinez**

- Last year, LCES had the highest attendance rates in the district. We will strive to keep those attendance rates high. Attendance rates affect school accountability and funding, and being in attendance is vital to a student's success.

### ★ Career Day Planning

**Ms. Jina Eksaengsri**

- Since we no longer have early release in September, we need to re-examine career day logistics. Ms. Duron mentioned having had a full day Career Day in the past. Teachers were asked to talk to their teammates and provide feedback to the counselors as soon as possible. If it becomes a full-day Career Day, students can eat sack lunches in their classrooms to accommodate the schedule.

### ★ Scholastic Magazines

**Ms. Miriam Corral**

- Ms. Corral asked grade levels is they would like to order and use Scholastic Magazines this year, as we want to ensure that the money spent will benefit student learning. Teachers will talk to their teams and let Ms. Corral know if they would like to order these readers.

### ★ Adjournment

**Ms. Jina Eksaengsri**

### Future Agenda Items:

- Fall Festival Planning
- Nurse System-Return to Class and Agenda Communication