

EPAC Meeting Minutes

Thursday, October 20, 2016

DSC Meeting Rooms C & D

4:30 p.m.

The meeting was called to order at approximately 4:32 p.m.

Members Present:

Christopher Portillo	Rhonda Odell	Consuelo Torres	Denise Rendon
Luz Bouche	Sierra Willis	Gabriela Barraza	Theresa Kyle
Alicia O'Quinn	Daisy Newport	Erica Armijo	Ana Garcia
Sylvia Cox	Valarie Ortega	Rosa Duran	George Thomas
Jesus Tapia	Marta Ayala	Ida Leza	Rosa Ayala Perez
Cristina Applegate	Alice Rodriguez	Kim Padilla	Melissa Smith
Rod Liston	Darlene Esparza	Ray Rodriguez	Miguel Rivera
Melanie Martinez	Brenda Torres	Elizabeth Licon	Laura Garcia
Issidoro Lopez	Madahi Alderete	Ciria Leon	Dawn Rico
Ruben Ochoa	Melissa Rueda	Robert B. Prior	Enrique Viramontes
Salvador Chavez	Mercedes Jasso	Lisa Gomez	
Dr. Frank Mercado	George Moran	Leslie Nava	

Cabinet/Staff: Dr. José Espinoza, *Superintendent of Schools*; Tom Eyeington, *Chief Operations Officer - District Operations*; Samuel Garcia, *Director of Purchasing - Financial Services*; Tammi Mackeben, *Director - Guidance and Counseling*; Celina Stiles, *Director of Risk Management - Human Resources*; Jeanette Williams, *Director - State and Federal Programs*; Melissa Olivarez, *Assistant Director - Special Education*; Fernie Vasquez, *Assistant Director - State and Federal Programs*; Ismael Castro, *EOP Manager - Administrative Services*; Miguel Moreno, *Coordinator - Instructional Technology*; Marcy Sparks, *Coordinator - Library Services*; Elizabeth Rios, *Systems Team Leader - Technology Services*; Jennifer Jones, *Title I Specialist - State and Federal Programs*; Oscar Leza, *Title I Specialist - State and Federal Programs*; Desiree Valdivia, *State Compensatory Education Specialist - State and Federal Programs*

I. Welcome - Mr. Rod Liston and Dr. Jose Espinoza

Mr. Liston opened the meeting and introduced Dr. Espinoza, who spoke to members regarding several key items. He shared excellent news about SISD's WIN Academy Program having received an \$800,000 grant from the Kellogg Foundation, SISD's high school marching band success at contest (all high schools advanced to the area competition), and a partnership with UTEP for educators to earn a masters or doctoral degree (classes to be held here at SISD). He asked members to relay the opportunity to grow professionally via the UTEP partnership to their colleagues at campuses. Dr. Espinoza reminded members to follow and share information via Twitter and thanked them for attending the meeting.

II. Consider Approval of Minutes for September 22, 2016 - Mr. Rod Liston

Mr. Liston asked for a motion to approve the meeting minutes from the September EPAC meeting. A motion was made, seconded, and the minutes were approved without objection.

III. Technology Resources – Mr. Miguel Moreno and Mr. Samuel Garcia

Mr. Moreno spoke about digital curriculum and how resources are made available to district



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stakeholders. He explained the difference between acquiring apps in the consumer environment versus the educational environment and how procedures are in place to make this possible for schools. He introduced Mr. Garcia, who shared, via a PowerPoint presentation, about the Apple Volume Purchasing Program. Mr. Garcia spoke about the acquisition and use of eBooks and apps by the district. He noted that cards are no longer used to purchase apps since purchase orders are now used to buy codes for apps. A member asked what documentation is required in order to make an app purchase. Mr. Moreno responded that the budgeting/purchasing process has been streamlined via purchase orders and that committees at campuses should reach a consensus about what apps would be of most benefit to students. Different funding sources should be examined by campuses to ensure that their technology resources are up to date. A formal discussion of the need for scientifically researched hardware and software should be written within the campus improvement plan, with particular emphasis on what will be needed over the course of 3-4 years. Mr. Moreno pointed out information on handouts provided to members regarding a technology committee comprised of campus representatives. A representative shared that some students are adept at circumventing blocks on internet websites and asked about how to deal with this. Mr. Moreno stated that campus teams should decide on consequences for students who do so repeatedly, with an emphasis on channeling this "energy" in a positive way. He closed, thanking members for their attention.

IV. School Improvement Team Issues – Mr. Rod Liston

Mr. Liston opened the floor for members to share any issues raised by School Improvement Teams at campuses.

The member from Jane Hambric School shared that a damaged baseball utility structure poses a safety hazard to students and inquired about having it removed. She also stated that the track is in disrepair and the campus would like help on this. Mr. Eyeington stated that there are people working on tracks already and that they would be sent to Hambric. The member added that Evacu-Tracs are missing at Hambric, which poses a safety problem as well. Mr. Castro stated that it would be looked into to help remedy the situation.

The member from Myrtle Cooper Elementary asked about job descriptions for grant-provided instructional aides to ensure that proper duties are assigned. Ms. Stiles stated that she would share the job descriptions with the campus to assist with this.

The member from Paso Del Norte School shared about crosswalk issues at the campus and what could be done. Mr. Eyeington stated that this would be looked into, noting that the city would need to be collaborated with on the issue.

The member from Rojas Elementary stated that the SIT committee would like to know if the campus may have a sharing table for uneaten food during lunch time. Some students are still hungry and would benefit from food that would otherwise be discarded. Ms. Smith added to the discussion, stating that this, indeed, is an issue that has been in question for a lengthy duration while the difficulties persist. Mr. Eyeington stated that there are some requirements that need to be met, but that he would help rectify the situation.

V. Closure – Mr. Rod Liston

Mr. Liston thanked members and closed the meeting at 5:22 p.m.



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