

# EPAC Meeting Minutes

Thursday, November 19, 2015

DSC Meeting Rooms C & D

4:30 p.m.

The meeting was called to order at approximately 4:30 p.m.

## Members Present:

Crystal Newport	Daniel Ramirez	Jessica Chavez	Evelyn Garcia
Lulu Bouche	Luis Salinas	George Moran	Annie Gibson
Manuel Lopez	Daisy Newport	Selene Davila	Araceli Carmona
Regina Lerma	Krystal Lozano	Maria Washington	Lisa Gomez
Kelley Akins	Elena Burdan	Gabriela Barraza	Patricia Santana
Monika Hayes	Martha Ortega	Mary Esther Smith	Melissa Smith
Melanie Martinez	Darlene Esparza	Lizette Castro	Earl Sanchez
Issidoro Lopez	Brenda Torres	Sylvia Gomez	Lorraine Vidales
Salvador Chavez	Madahi Alderete	Kim Padilla	Lorena Cartagena
Luz Irene Apodaca	Jackie Beltran	Rosa Solorzano	

**Cabinet/Staff:** Tom Eyeington, *Chief Operations Officer - District Operations*; Samuel Garcia, *Director of Purchasing, Financial Services*; Rene Vargas, *Director of Business Services, Financial Services*; Dr. Holly Fields, *School Improvement Officer - Instructional Support*; Tammi Mackeben, *Director - Guidance and Counseling*; Richard Ortega, *Director - Special Education*; Jeanette Williams, *Director - State and Federal Programs*; Hilda Miranda, *PEIMS Coordinator, Technology Services*; Miguel Moreno, *Instructional Technology Coordinator, Technology Services*; Nora Gutierrez, *Instructional Specialist - Bilingual/ESL Education*; Jennifer Jones, *Title I Specialist - State and Federal Programs*; Valerie Sanchez, *Data Assessment Specialist - Research and Evaluation*

### I. Welcome - Mr. Earl Sanchez and Ms. Jeanette Williams

Mr. Sanchez opened the meeting, welcomed members, and handed the presentation over to Ms. Williams for a brief introduction. Ms. Williams thanked members for attending, particularly in light of the upcoming holiday vacation. She added that the meeting would cover a simple PowerPoint presentation and handed the meeting back to Mr. Sanchez.

### II. Consider Approval of EPAC Minutes for 10-22-15 - Mr. Earl Sanchez

Mr. Sanchez asked members for a motion to approve the minutes from the meeting held on October 22, 2015. A motion was made and seconded, and the minutes were approved without opposition.

### III. Curriculum – Dr. Holly Fields, Ms. Jeanette Williams, and Mr. Richard Ortega

Dr. Fields spoke to members about the Performance Based Monitoring and Analysis System (PBMAS), an instrument that is used to ensure academic growth for all student populations. She shared that PBMAS indicators illustrate that SISD Bilingual Education and Special Education students are still struggling, a continuing problem, not only for Socorro, but for districts across the state. An intervention plan for each campus has been designed in order to help target these areas of need and strive for lower performance indicators, such as zero, which are favorable. Ms. Williams spoke about meetings held with principals and their campus teams during which areas of need were discussed. Strategies for addressing these needs were developed as well. Via a PowerPoint, Ms. Williams shared the specific



Bilingual Education and Special Education performance levels that need to be improved. Differentiated instruction was noted as a particularly useful method for improvement, countering the "one size fits all" model. Support for both teachers and students is key in this regard. Mr. Ortega shared with members about what actions would be taken to help Special Education students, emphasizing the improved use of co-teaching models. Training for affected campuses will be provided and improved monitoring of student Individualized Education Plans (IEPs) is will also occur. Dr. Fields showed members the report that was submitted to the Texas Education Agency (TEA), discussed the intervention sessions provided for campuses in need, and elaborated on visits/walkthroughs that will be conducted.

#### **IV. School Improvement Team Issues – *Mr. Earl Sanchez***

Mr. Sanchez asked members to share any SIT issues for deliberation at EPAC, reminding them that these should be proposed and vetted, communally, by SIT committees and not by individual members.

The member from Eastlake High School asked about addressing the need for crosswalks, flashing lights, and school zones on Peyton Road to help control driving safety issues faced by Eastlake High School. Mr. Eyeington stated that solar flashing lights will be placed to help indicate school zones, in accordance with the county. He will check on crosswalks at Peyton, which are dependent on the completion of the traffic lights in that area.

The member from Clarke Middle School stated that SIT members asked about whether the employee pay date could be changed to occur the week before the holiday break begins. Mr. Rene Vargas stated that this would need to be discussed with the Chief Financial Officer. Pay dates are commonly pre-planned and pre-calculated weeks in advance, so that must be taken into consideration.

The member from Options High School announced that the campus would be opening a Head Start Program through Region 19 Education Service Center. He requested that if any EPAC members knew of students with young children that might be interested, to please notify him/the campus. Information packets are available. It was noted that this is pending SISD school board approval, so this is only for informational purposes at this time.

#### **V. Closure – *Mr. Earl Sanchez***

Mr. Sanchez thanked members and reminded them that the next EPAC meeting will occur on January 21st, 2016. He wished them a safe holiday season and closed the meeting at 4:57 p.m.

