

EPAC Meeting Minutes

Wednesday, April 16, 2014
DSC Conference Rooms C&D
4:30 p.m.

The meeting was called to order at approximately 4:34 p.m.

Members Present:

Angelica Soto	Adriana Murillo	Christine Llewelyn	Monique Garza
Kimberly Padilla	Herlinda Johnston	Lorena Martinez	Mohammad Shirazi
Violet Chavez	Olga Terrazas	Melissa Piña	Javier Marquez
Oscar Gonzalez	Lori Ann Alt	Maria Belinda Arnold	Dr. Magdalena Aguilar
Martha Rodriguez	Annette Gonzalez	Josefina Mendoza	Rosie Vasquez
Concepcion Gonzalez	Leticia Hernandez	Angelica Zubia	Paul Harrington
Antonio Rosales	Armando Morales	Stephen Fernandez	Darren Cole
Gerardo Morales	Sonia Schulte	Fernando Ruiz	Neysa Hardin
Denise Triolo	Julietta Arredondo	Emily Thompson	Torita Hansby
Gina Panfile	Anna Muñoz	Dianna Rios	
Patricia Ochoa	Kathy Painter	Elizabeth Ponce Lugo	

Cabinet/Staff: Dr. José Espinoza, *Superintendent of Schools*; Brenda Chacon, *Assistant Superintendent - Elementary Education*; Rudy Campoya, *Interim Chief Human Resources Officer*; Tom Eyeington, *Chief Operations Officer - District Operations*; Hector Reyna, *Chief Technology Officer - Technology Services*; Tony Reza, *Chief Financial Officer - Financial Services*; Dr. Maria G. Arias, *Director - State and Federal Programs*; Cory R. Craft, *Academic Compliance Officer - Academic Services*; Jennifer Davila, *Director - Bilingual / ESL Education*; Lisa Noe, *Director - Special Education*; George Thomas, *Director - Career and Technical Education*; Melissa Olivarez, *Assistant Director - Special Education*; Fernie Vasquez, *Assistant Director - State and Federal Programs*; Tammi Mackeben, *Coordinator - Guidance and Counseling*; Miguel Moreno, *Coordinator - Instructional Technology*; Oscar Leza, *Title I Specialist - State and Federal Programs*; Valerie Sanchez, *Assessment Data Specialist - Research and Evaluation*

I. Welcome - Mr. Paul Harrington and Dr. José Espinoza

Mr. Harrington welcomed members and turned the meeting over to Dr. Espinoza for a few remarks and announcements. Dr. Espinoza greeted members and acknowledged district librarians for the important role they play in educating students, reminding attendees about National Library Week. He also stated that May is National Nurse's Month and that both positions contribute greatly at campuses. He stated that volunteers were recently honored and that Partners in Education were honored at today's annual celebration. Dr. Espinoza discussed an important notion that he proposed to the board about high school students taking the PSAT as sophomores and the SAT as juniors, and that more information about this would come soon. He spoke about a new early college high school that the District will put in place. He thanked EPAC members for all their hard work at the campuses. He stated that test scores had just come in and that he was looking forward to examining them. Regarding SAT testing, a member asked that if a student is unsatisfied with his/her score earned as a junior and retakes it as a senior, would the higher score take precedence. The answer was yes. Dr. Espinoza concluded his portion of the EPAC meeting.

II. Approval of EPAC Minutes from March 27 - Mr. Paul Harrington

Mr. Harrington reminded members about taking back meeting notes to their SIT committees and then



asked members to approve the meeting minutes for March 27, 2014. Dr. Aguilar made a motion to approve, seconded by Ms. Ponce Lugo. The minutes were approved by members without objection.

III. SIT Committee Issues – Mr. Paul Harrington

Mr. Harrington asked members if they had any issues that could be addressed here at EPAC that were proposed to them at SIT meetings. A member asked if there was any information on schedules for 9 weeks testing. The response was that testing schedules are subject to principal discretion and campus team discussion.

The EPAC member from Butler Elementary School asked who could be talked to about a new crosswalk at that campus. The response, given by Mr. Tom Eyeington, was that crosswalks there are currently being installed and that he would look into completion times.

No other concerns were expressed by EPAC members at this time.

IV. 2013/14 DIP Summative Evaluation – Dr. Maria G. Arias

Mr. Harrington spoke about the importance of the District and Campus Improvement Plans and how they are tied to funding. He then turned the meeting over to Dr. Arias, who spoke about the process of the District Improvement Plan Summative Evaluation and how it pre-empts the Campus Improvement Plan Summative Evaluations. She explained that Summative Evaluations are end-of-year evaluations of improvement plans. Via a PowerPoint presentation, she described how EPAC members would be providing their own information to the DIP Summative Evaluation in groups. She then started members on a 15 minute activity during which each group would deliberate on at least one strategy from the 3 long range goals and write down their reflections and/or questions.

When the 15 minutes were over, a spokesperson from each group discussed/questioned the purpose of the particular strategies that his/her group looked at. Mr. Harrington facilitated the verbal presentation of these strategies and reflections. Where necessary, district-level representatives provided information about strategies that groups had questions about.

*NOTE: Details of the group reflections have not been included in these minutes due to the large amount of information discussed. By member request, the following reflections have been added: Group 3 suggested, for Strategy 2.2.12, that the District Technology Team be sent to the annual Texas Computer Education Association (TCEA) Conference to gather more technology associated teaching strategies to be shared with SISD teachers. Group 3 also requested clarification as to whether or not 4 additional technology team members would be hired for next year. Mr. Reyna stated that he would be bringing up that recommendation.

After the activity, EPAC members submitted their written information. Before closing, Mr. Harrington advised that campus teams should work collaboratively to complete their campus Summative Evaluations. Dr. Arias then spoke about the importance of the Summative Evaluations and how they are auditable documents by which the district and campuses demonstrate fiscal responsibility, for the purpose of educating students.

V. Closing – Mr. Paul Harrington

Mr. Harrington wished a happy holiday to all EPAC members and closed the meeting at 6:00 p.m.

