

EPAC Meeting Minutes

Thursday, May 17, 2018
DSC Meeting Rooms C & D
4:30 p.m.

The meeting was called to order at approximately 4:30 p.m.

Members Present:

Jesus Tapia	Luz LaPrade	Juan Lozano	Carolina Gutierrez
Linda Alexander	Susana Guereque	Jarrold Aguirre	Maria Salas
Kelley Akins	Valarie Ortega	Mike Amaya	Laura Chavez
Rod Liston	Marta Ayala	Elvia Mendoza	Denise Rendon
Cristina Ordonez	Nancy Jimenez	Angelica Perkins	Chris Ovalle
Sarah Carrasco	Ana Salazar	Evelyn Leal	Rosa Ayala Perez
Frانيا Cabrera	Brenda Torres	Elizabeth Licon	Laura Garcia
Dr. F. Mercado	Marisela Oaxaca	Lucy Dominguez	
Rhonda Odell	Melissa Rueda	Ciria Leon	

Cabinet/Staff: Carmen Crosse, *Assistant Superintendent - Secondary Education*; Tom Eyeington, *Chief Operations Officer - District Operations*; Tony Reza, *Chief Financial Officer - Financial Services*; Karina Schulte, *Director - Bilingual/ESL Education*; Dr. Adam Starke, *Director - State and Federal Programs*; Fernie Vasquez, *Associate Director - State and Federal Programs*; Oscar Leza, *Title I Specialist - State and Federal Programs*

I. Welcome - Mr. Rod Liston

Mr. Liston opened the meeting and thanked members for attending.

II. Consider Approval of Minutes for March 29, 2018 - Mr. Rod Liston

Mr. Liston asked for a motion to approve the meeting minutes from the March EPAC meeting. A motion was made, seconded, and the minutes were approved without objection.

III. 2018-2019 District Improvement Plan Comprehensive Needs Assessment – Dr. Adam Starke

Dr. Starke took a few minutes to acknowledge and thank staff members of the Department of State and Federal Programs who participated in organizing EPAC meetings and also thanked EPAC members for being a part of the committee for the 1718 school year. He then spoke about the district and campus improvement plans and how information is gathered from different areas to compile a needs assessment. He shared the improvement plan timeline and explained the process by which the plans are put in place for use during the school year. Dr. Starke outlined how members will offer their own input on the worksheet provided in their folders, to be turned in at the conclusion of the meeting. He also explained how additional feedback, pertaining to EPAC meetings, could be added on the back of the worksheet. He provided members with a few minutes to work.

IV. School Improvement Team Issues – Mr. Rod Liston

Mr. Liston opened the floor for members to share any issues raised by School Improvement Teams at campuses.

The member from Myrtle Cooper Elementary shared a concern regarding the donation of days by



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colleagues who assist fellow staff members who are in medical need. She stated that donated days are limited to local days, but that local days are the first to be consumed when an individual is absent, leaving only state days. She asked if it was possible for the district to allow the donation of state days as well to help alleviate this.

Another concern raised by the member was whether a nurse's aide could be hired to address the additional challenges faced by a Pre-K hub. The notion is that a standalone nurse could benefit from the support and that safety issues could be better addressed. Mr. Eyeington stated that Ms. Marivel Macias would be consulted with to address this issue.

No other concerns were shared at this time.

V. Closure – *Mr. Rod Liston*

Mr. Liston closed the meeting at approximately 5:02 p.m.



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