

# EPAC Meeting Minutes

Thursday, September 21, 2017

DSC Meeting Rooms C & D

4:30 p.m.

The meeting was called to order at approximately 4:30 p.m.

## Members Present:

Adan Martinez	Rhonda Odell	George Moran	Laura Chavez
Catherine Morrel	Luz Laprade	Jarrod Aguirre	Denise Rendon
Ben Melendez	Alexa Hash	Mike Amaya	Jennifer Vega
Sylvia Cox	Susana Guereque	Elvia Mendoza	Blanca Topete
Jesus Tapia	Valarie Ortega	Angelica Perkins	Chris Ovalle
Linda Alexander	Marta Ayala	Esther Valle	George Thomas
Rod Liston	Alice Rodriguez	Evelyn Leal	Rosa Ayala Perez
Marlina Carrillo	Jackie Watters	Jaime Martinez	Miguel Rivera
Sarah Carrasco	Brenda Torres	Elizabeth Licon	Laura Garcia
Ruben Ochoa	Marisela Oaxaca	Lucy Dominguez	Dawn Rico
Frania Cabrera	Melissa Rueda	Ciria Leon	
Dr. F. Mercado	Juan Lozano	Alejandro Gutierrez	

**Cabinet/Staff:** Hector Reyna, *Chief Technology Officer - Technology Services*; Tony Reza, *Chief Financial Officer - Financial Services*; Dr. Holly Fields, *School Improvement Officer - Instructional Support*; Richard Ortega, *Director - Special Education*; Karina Schulte, *Director - Bilingual/ESL Education*; Jeanette Williams, *Director - State and Federal Programs*; Miguel Moreno, *Coordinator - Instructional Technology*; Marcy Sparks, *Coordinator - Library Services*; Elizabeth Rios, *Systems Team Leader - Technology Services*; Loren Cartagena, *Title I Specialist - State and Federal Programs*; Penny Flores, *Instructional Specialist - Special Education*; Jennifer Jones, *Title I Specialist - State and Federal Programs*; Oscar Leza, *Title I Specialist - State and Federal Programs*

### I. Welcome - Ms. Jeanette Williams and Mr. Rod Liston

Ms. Williams opened the meeting, welcomed members, and handed it off to EPAC Chairperson Rod Liston.

### II. Consider Approval of Minutes for August 17, 2017 – Mr. Rod Liston

Mr. Liston asked for a motion to approve the meeting minutes from the August EPAC meeting. A motion was made, seconded, and the minutes were approved without objection.

### III. Staff Development - Dr. Holly Fields and Ms. Penny Flores

Dr. Fields presented to members regarding staff development, reviewing what was requested by 780 teachers across the district in a survey conducted in May. She shared what has been implemented by Academic Services in response to those requests. Via a PowerPoint presentation, Dr. Fields provided details regarding the survey. She introduced Ms. Flores, who shared with members about what the Special Education Department has done to support teachers. Ms. Flores spoke about a Co-teaching Math Academy that was put together and how departments have collaborated to support specially designed instruction. Dr. Fields shared about support for blended learning, upcoming professional development sessions, and Response To Intervention (RTI) training. She told teachers where to obtain



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additional information. Mr. Ortega added that the SISD Special Education Department also has information on the district website so that teachers can learn more about what is being offered.

**IV. Waiver Request for Accelerated Instruction - Ms. Jeanette Williams**

Ms. Williams notified members that districts are required to provide accelerated instruction in June and July to students who have failed the STAAR test. Since SISD is a year-round district and has a short Summer break, a waiver is requested so that accelerated instruction can occur during the year.

**V. School Improvement Team Issues – Mr. Rod Liston**

Mr. Liston opened the floor for members to share any issues raised by School Improvement Teams at campuses.

The member from HD Hilley Elementary shared that the campus is having difficulty with substitutes picking up jobs, dropping them, or not showing up. Mr. Reyna stated that he would share the concern with Mr. Rudy Campoya from Human Resources so that he could follow up. Related to substitute classroom management, Dr. Fields shared that her department helps provide support by showing substitutes how to create quick lesson plans if no lesson plans have been left because of an emergency. She also shared that administrators may use evaluation forms to evaluate substitutes if any problems are encountered.

The member from Slider Middle School stated that a safety issue exists with parking by fences for football games. Mr. Reyna stated that he would share it with Mr. Eyeington. The member added that teachers are also having problems with the Tyler system with regard to attendance. At times, attendance is taken but then the entries disappear from the system. Mr. Reyna stated that he would follow up to check on the issue. Members from other campuses also stated that this has been a problem.

The member from Mission Ridge Elementary shared that school-zone flashers were requested for the Nonap area and asked if any progress was made. Mr. Reyna and Dr. Fields stated this would be shared with Mr. Eyeington for an update.

The member from HD Hilley Elementary added that mosquitoes are still a problem at the campus, even with frequent fumigation. Mr. Reyna stated he would relate the information.

**VI. Closure – Mr. Rod Liston**

Mr. Liston thanked members and reminded them of the next EPAC meeting. He closed the meeting the meeting at approximately 4:52 p.m.



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