

TRANSPORTATION MANAGEMENT

CNA
(REGULATION)

- SAFE OPERATION** All District school buses, motor buses, passenger cars, and passenger vans will be operated in the safest manner possible. The following guidelines will apply to the operation of District school buses, motor buses, passenger cars, and passenger vans:
1. When driving, employees must be physically and mentally capable of operating any District bus safely. No employee should operate a District bus after having consumed alcoholic beverages or taking medication that may cause drowsiness.
 2. Drivers will obey all traffic laws and observe legal speed limits at all times.
 3. Any traffic citations will be the responsibility of the driver.
- STUDENT TRANSPORTATION** Only school buses and motor buses may be used for transporting fifteen (15) or more students in any one vehicle. For school activities, charter type motor buses may be used. Passenger cars or passenger vans may be used to transport ten (10) or fewer students. Minivans with a manufacturer rate of ten (10) or less including the driver are considered passenger cars, not passenger vans when used for student transportation. Such motor vans should be reported as passenger cars.
- SCHOOL ACTIVITIES**
1. Only school buses or motor buses may be used to transport fifteen (15) or more students.
 2. Passenger vans for fifteen (15) may not be used to transport students or employees.
 3. Drivers must have a valid Texas Driver's License.
 4. Drivers must have valid comprehensive vehicle insurance.
 5. Drivers must have a minimum of four (4) hours rest prior to driving.
 6. Drivers may not drive more than four (4) consecutive hours without a ½ hour break.
 7. For trips of 300 miles or more, two (2) drivers are required per vehicle. Two (2) drivers are required for trips returning the same day that exceed 300 miles round trip.
 8. Drivers must ensure that the required passenger load and weight load capacity are maintained.
 9. Drivers may not exceed posted speed limits.
 10. Drivers must ensure that students or employees must not be transported during severe inclement weather.
 11. Drivers must travel only on dedicated roads and streets on a route approved by his/her supervisor.

TRANSPORTATION MANAGEMENT

CNA
(REGULATION)

WIRELESS
COMMUNICATION
DEVICES

When driving a vehicle that transports students, employees may use electronic communication devices only for District communications and emergency situations in accordance with the law. Employees are prohibited from sending or viewing text messages or checking e-mail, for any purpose, while driving.

“Emergency” means an unforeseen incident that results in a need to use a wireless communication device while on the bus. In the event of an emergency call, a driver must pull over at the first available safe location to respond to the emergency call. The driver must call dispatch for the location of stop and the time of the emergency.

Dispatch, in conjunction with a supervisor, will determine the appropriate response; which will include sending a substitute driver or other assistance.

1. “Wireless communication device” means equipment, other than the District-approved two-way radio, designed to serve as a communication tool such as a cell phone, walkie-talkie, dual ear sound cancelling device, etc.
2. “Vehicle” means any vehicle that is used to transport Socorro ISD students to and from school related events.
3. “Passenger” means any student of Socorro ISD.

CONSEQUENCES
FOR VIOLATIONS
NOT CONSIDERED
AN EMERGENCY

A violation of this nature falls under Severe or Dangerous Actions. See DCD (LOCAL)

Employees violating the above regulation will be subject to the following disciplinary actions:

1. First offense will merit a written notice and a one to three-day suspension without pay.
2. Any additional offense will merit a written disciplinary notice and further administrative action to include additional suspension and/or termination.
3. Any Citation followed by a conviction for this offense will merit administrative action to include suspension or termination.

Note: Additionally, If the driver is driving on a “charter trip,” for any offense, will merit immediate permanent removal from the charter program.

TRANSPORTATION MANAGEMENT

CNA
(REGULATION)

DESIGNATION
OF HAZARDOUS
ROUTES
DEFINITION

A hazardous condition in Socorro Independent School District exists where students must walk along or cross a freeway or expressway, an industrial or commercial area, and/or FEMA flooding zone in an unincorporated area (i.e. Sparks Community).

Approved:

Jose Espinoza, Ed. D., Superintendent

November 19, 2019

Board Committee Review:

November 12, 2019