

TRANSPORTATION MANAGEMENT  
DISTRICT VEHICLES

CNB  
(REGULATION)

SAFE OPERATION

All District vehicles will be operated in the safest manner possible. The following guidelines will apply to the operation of District cars, trucks, and any other vehicles other than school buses:

1. When driving, employees must be physically and mentally capable of operating any vehicle safely. No employee should operate a District vehicle after having consumed alcoholic beverages or taking medication that may cause drowsiness.
2. Drivers will obey all traffic laws and observe legal speed limits at all times.
3. Any traffic citations will be the responsibility of the driver.

WIRELESS  
COMMUNICATION  
DEVICES

When driving, employees may use electronic communication devices only for District communications and emergency situations, in accordance with the law. Employees are prohibited from sending or viewing text messages or checking e-mail, for any purpose, while driving.

“Emergency” means an unforeseen incident that results in a need to use a wireless communication device while operating a district vehicle. In the event of an emergency call, a driver, must pull over at the first available safe location to respond to the emergency call. The driver must call his/her supervisor to report the emergency call.

“Wireless communication device” means equipment, other than the District-approved two-way radio, designed to serve as a communication tool such as a cell phone, walkie-talkie, dual ear sound cancelling device, etc.

“Vehicle” means any vehicle that is used to conduct Socorro ISD business.

CONSEQUENCES  
FOR VIOLATIONS  
NOT  
CONSIDERED AN  
EMERGENCY

A violation of this nature falls under Severe and Dangerous Actions. See DCD (LOCAL)

Employees violating the above regulation will be subject to the following disciplinary actions:

1. First offense will merit a written notice and a one to three-day suspension without pay.
2. Any additional offense will merit a written disciplinary notice and further administrative action to include additional suspension and/or termination.
3. Any citation followed by a conviction for the offense will merit administrative action to include suspension or termination.

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Approved:

Jose Espinoza, Ed.D., Superintendent

November 19, 2019

Board Committee Review:

November 12, 2019