

EMPLOYEE STANDARDS OF CONDUCT

DH
(REGULATION)

CRIMINAL HISTORY
RECORD ARREST
DISCLOSURE

Each supervisor or principal shall notify the Department of Human Resources of any arrest or conviction within three (3) calendar days of receipt of such information.

Any employee who fails to report an arrest conviction or the assessment of deferred adjudication, as required by this policy, shall be subject to disciplinary action for failure to make such a report, including termination.

SOCIAL MEDIA

Social Media includes the various online technology tools that enable people to communicate easily over the internet to share information and resources. Social Media can include text, audio, video, images, podcasts, and other multimedia communications. These websites not only provide information, but allows for interaction during this informational exchange through user-generated content.

SISD SOCIAL
MEDIA GUIDELINES

To serve as a resource for district employees, the District has adopted guidelines to provide direction regarding the use of online social media.

The SISD Social Media Guidelines are available through mySISD.

STANDARDS OF
CONDUCT
TRAINING

All district employees must participate in an annual training. The district shall maintain a record of the training to include the name of each participant.

SAFETY TRAININGS

On an annual basis, all district employees must participate in online trainings provided by the district. Each employee must complete four safety trainings, two by December 31st and two by June 30th.

Approved:
Jose Espinoza, Ed. D., Superintendent
May 23, 2018

Board Committee Review:
June 11, 2018