

STUDENT LIBRARY  
RESOURCES

1. The following objectives will be considered in the selection of library resources:
  - a. To implement, enrich, and support the educational program of the school.
  - b. To consider the needs, interest, goals, abilities, and creative potential of individual students.
  - c. To provide materials to attract students to reading, viewing, and listening as sources of pleasure and recreation over and above needed subject content and to foster reading as a lifelong activity.
2. Responsibility for selection: library resources are selected cooperatively by the librarian in consultation with the administration, faculty, students, and patrons of the individual school. Final recommendations for purchase are made by the librarian with the approval of the school principal.
3. In the selection of library resources, including electronic media, the following factors criteria should be considered:
  - a. Need and value of subject matter to the collection
  - b. Purpose of intent of media; manner of presentation
  - c. Objectivity, accuracy, and timeliness of information
  - d. Reputation and significance of the author, editor, illustrator, or publisher
  - e. Readability and/or clarity
  - f. Artistic quality and/or literary style
  - g. Potential usefulness and general appeal
  - h. Value commensurate with cost
  - i. Ease of use
  - j. Evaluation placed on media by reputable reviewing publications, such as, but not limited to, School Library Journal, Library Journal, Booklist, Wilson Library Bulletin, Media & Methods, Booklist, and VOYA
  - k. Electronic sources must have proper documentation
  - l. Accreditation needs
4. Procedure in selection: Material selection shall be a cooperative continuing process, coordinated by the librarian in each school. Administrators, teachers, and students are encouraged to suggest materials to be added to the library collection and share in evaluating materials being considered for purchase. Recommended lists and reliable reviewing publications shall be consulted in the selection of materials, but selection is not limited to these listings. Additional suggestions will come from reviews written by other media specialists, visits to book exhibits and displays, examination of bookstore stock, publishers' samples, parents, educational organizations, and individuals in the community.

All suggestions must be evaluated with special care according to the objectives in Section one (1) and the criteria set forth in Section three (3). Final recommendations for purchase are made by the librarian with the approval of the school principal.

5. The librarian, with the approval of the building principal, may accept donations to the library. These materials must meet the objectives in Section one (1) and the criteria as outlined in Section three (3) of this policy. An inventory of all gifts must be forwarded to the Assistant Superintendent for Financial Services in accordance with Policy CDC (LEGAL).
6. All materials will undergo continual weeding by the librarian in order to maintain a relevant and current collection to support student learning. Outdated, damaged, and unused items will be withdrawn and follow weeding procedures as established by Library Services.
7. An inventory of all materials should be an ongoing process according to an established calendar.
8. The Internet will be used as a tool to access information sources. These sources are numerous and vary in content, objective, reputation, usefulness, appropriateness, and accuracy. Use of the Internet must be in accordance with Socorro's Acceptable Use Policy.

SUPPLEMENTARY  
RESOURCES

All non-state adopted supplementary materials must support the Texas Essential Knowledge and Skills (TEKS). All supplementary materials must be approved by the campus administration prior to its use.

Prior to the implementation of supplementary material that contains questionable content; teachers must notify parents in writing and offer an alternative to be used with students whose parents object to the questionable content. The notification should include the rationale for using the materials. Examples of supplementary materials that may contain questionable content include, but are not limited to, novels or videos with mature content.

Approved:

Jose Espinoza, Ed. D., Superintendent  
November 2, 2017

Board Committee Review:  
November 6, 2017