

INTRA DISTRICT TRANSFERS

FDB  
(REGULATION)

INTRA  
DISTRICT  
TRANSFERS

Final approval for intra-district student transfers must come from either the Assistant Superintendent of Administrative Services or designee.

ATHLETIC  
PARTICIPATION

A high school student:

Shall, on an approved transfer, be ineligible for varsity athletic competition for one year from the date of enrollment.

1. Shall upon acceptance into an approved Advanced Academy Program(Magnet)/Career & Technical Education(CTE) Program be eligible for varsity athletic competition upon enrollment. [See Intra-district Transfer Categories]

In accordance with UIL rules, effective the 2017-18 school year:

1. A high school student required to change schools as a result of attendance zone/boundary changes will not be required to complete a Previous Athletic Participation(PAPF) if the student did not practice or participate with his or her former school.
2. A high school student (i.e. grandfathered) who is provided an option due to attendance zone/boundary changes who chooses to change schools, is required to complete a Previous Athletic Participation Form(PAPF) if the student did not practice or participate with his or her former high school in grades 9<sup>th</sup> thru 12<sup>th</sup>.

RECRUITING

Recruiting is not only a violation by the student who has been recruited, but it is also a violation by the school and/or the school district personnel who recruited the student. It is a violation to recruit at all grade levels. (Section 409 UIL Constitution)

REVOCATION OF  
TRANSFER

Students who receive an intra district transfer shall follow all rules and regulations of the District and school, including but not limited to District policies and regulations, the Student Code of Conduct, academic, attendance, athletics and discipline requirements. A student who commits a violation of the terms shall be issued a Notice of Potential Revocation. [See FDA/FDB (Exhibit)]

Violation of the terms of the Notice of Potential Revocation to include academic, attendance, athletics and discipline requirement may result in revocation of the transfer at the end of the 9 Week/Semester grading period in which the violation occurred. Student shall be returned to the home school upon revocation of transfer.

ELEMENTARY  
SCHOOL CAMPUS

Transfers may be approved contingent on the campus being identified as an open campus for transfers. To be an open campus for transfers, the elementary school must be at 90% or less building capacity and must not exceed:

Pre-K thru 4<sup>th</sup> Grade (22 per class) 5<sup>th</sup> Grade (25 per class)

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MIDDLE  
SCHOOL  
CAMPUS

Transfers may be approved contingent on the campus being identified as an open campus for transfers. To be an open campus for transfers, the middle school must be at 90% or less building capacity.

HIGH  
SCHOOL  
CAMPUS

Transfers may be approved contingent on the campus being identified as an open campus for transfers. To be an open campus for transfers, the high school must be at 90% or less building capacity.

All campuses will be identified as either (Open = 90% or less building capacity) or (Closed = exceeds 90% building capacity). This information will be reviewed annually and may change as enrollment increases. The Chief Operations Officer will review the building capacity in conjunction with the Assistant Superintendent of Administrative Services. Results shall be disseminated to principals.

APPLICATION  
PROCESS

On a yearly basis, submit appropriate Online Intra-district Transfer Application available on [www.sisd.net](http://www.sisd.net) under Popular Links.

APPROVAL  
PROCESS

After a school reaches or exceeds 90% building capacity, a school will be declared closed for any new transfer applications by the Assistant Superintendent of Administrative Services. Any exceptions must be approved by the Superintendent or his designee.

Reference District Policies FDA and FDB (Legal/Local)

APPEALS

If a intra district transfer application is denied, an appeal may be made to the appropriate Assistant Superintendent. A final appeal may be made to the Assistant Superintendent of Administrative Services.

TRANSFER  
CATEGORIES

Socorro ISD does not offer open enrollment for intra-district transfers. The ten categories for Intra-District transfers are Employee's Child(ren), Advanced Academy Program (Magnet)/CTE Program, Public Education Grant (PEG), As per District Policy, Sibling, Tracking Transfer, Daycare, DSC Approved, NJROTC and Dual Language Academy. Below is a brief description of each category.

1. Employee's Child(ren)-The Board of Trustees has approved for the children of employees of Socorro ISD to transfer from one SISD campus to another.
2. Advanced Academy Program (Magnet)/Career and Technical Education (CTE) Program)- A student wishing to enroll in a Advanced Academy Program (Magnet)(High School) may transfer to a school outside of their feeder pattern that offers an approved academic program that is not offered at their home campus prior to the start of their freshman year. The entrance requirements and selection process will be established by the school and approved

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by Cabinet. A student that leaves an academic program at any time shall have their transfer revoked and shall be returned to their home campus.

The following High School Advanced Academy Programs (Magnet) serve all SISD students:

- 1.) Socorro HS:  
Health Professions Academy (HPA) Fire  
Science Academy
- 2.) Montwood HS: Synergi4
- 3.) Americas HS: Libertas  
Academy
- 4.) El Dorado HS:  
International Baccalaureate (IB) Effective the 2018-19 School  
Year:  
Aztec Architecture Academy (AAA)
- 5.) Eastlake HS:  
School of Advanced Technology Applications (SATA)
- 6.) Pebble Hills HS:  
Sparta Business and Finance Academy (SBA)

The following Middle School Advanced Academy Programs (Magnet) serve SISD students as indicated below: Transportation is not provided by SISD

- 1.) Montwood MS:  
Synergi4
- 2.) Slider MS:  
Synergi4
- 3.) Hernando MS:  
International Baccalaureate (IB)

The following CTE Programs serve SISD students as indicated below:

- 1.) Socorro HS:  
Electrical Technology (Socorro/Eastlake)  
Marketing (Socorro/Eastlake)  
Graphic Design (Socorro/Pebble Hills)
- 2.) Montwood HS:  
Electrical Technology (Montwood/El Dorado)  
Fashion Design (Montwood/El Dorado/Americas)
- 3.) Americas HS:  
Electrical Technology (Americas/Pebble Hills)  
Welding Technology (Americas/Eastlake/Socorro) Marketing  
(Americas/Montwood)  
Graphic Design (Americas/El Dorado)
- 4.) El Dorado HS:  
Heating Ventilation & Air Conditioning (All) Agricultural Sciences  
(EL Dorado/Montwood)  
Welding Technology (El Dorado/Montwood/Pebble Hills)

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Marketing (El Dorado/Pebble Hills)

- 5.) Eastlake HS:  
Agricultural Sciences (Eastlake/Socorro) Graphic Design (Eastlake/Montwood)
- 6.) Pebble Hills HS:  
Agricultural Sciences (Pebble Hills/Americas) Fashion Design (Pebble Hills/Socorro/Eastlake) Graphic Design (Pebble Hills/ El Dorado)
3. Public Education Grant (PEG)-A student enrolled in a school identified under the PEG Program has the right to request a transfer to another school in his/her current district or in another district.
4. As per District policy, students may transfer from one Socorro ISD school to another for reasons stated in District Policy FD (Local), FDA (Local), FDB (Legal), and FDD (Legal). Those reasons for requesting a transfer include but are not limited to:
  - Victim of bullying;
  - Engaged in bullying;
  - Victim of violent crime;
  - Victim of sexual assault;
  - Safe school transfer;
  - Grandparent after school care (SISD GPAC Form); and
  - General afterschool care provider: Elementary Schools Only (SISD GACP Form)
5. Sibling - A sibling transfer can be made for siblings of students who are, or will be, attending the requested school at the same time. Note: A transfer application must be submitted for each sibling affected. Siblings must reside in the same household.
6. Tracking Transfer-Students who have transferred or have been overflowed to another school and who have a history of at least two unbroken years of attendance in the two highest grades offered at the school may request a tracking transfer to the next level (i.e. to a middle school from an elementary school or to a high school from a middle school) in order to remain with their peers.

The tracking transfer shall not apply to a student who lives in an area impacted by the opening of a new campus; or, has moved and who wishes to seek a transfer back to the same school he or she was attending prior to the move. In these situations, the student must seek a general transfer. All requirements of the transfer policy shall apply.
7. Daycare-Elementary Schools Only: Student in daycare due to full-time work schedule of two working parents, or whose sole parent works (in single parent home).
  - Daycare provider must provide after school pick-up service at the transfer school requested
  - Parent(s) must present evidence of employment (i.e. Letter of Verification of Employment or Check Stub)

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8. DSC Approved-A transfer may be approved when it is in the best interest of the District by an Assistant Superintendent.
9. Navy Junior Reserve Officers Training Corp (NJROTC):

The following NJROTC Programs serve students as indicated below:

- (1) Americas HS (Eastlake)
- (2) Pebble Hills HS (El Dorado/Montwood)

Daytime transportation shuttle service will continue for 10<sup>th</sup> -12<sup>th</sup> grade students currently enrolled in a NJROTC Program.

10. Dual Language Academy (Elementary)

TUITION  
SUPPORTED 3-  
YEAR-OLD PRE-  
KINDERGARTEN

The District offers half-day pre-kindergarten classes to children not eligible for free 3 year old pre-kindergarten; however, there is limited space available. .

Parents must complete, sign, and submit a Tuition Supported Pre-Kindergarten Contract .

Annual Half Day: \$1,816.79 (\$181.68 per month)

Tuition is due on the first school day of the month.

3-YEAR-OLD PK  
TUITION  
COST

Approved:  
Marta Carmona, Interim Superintendent  
July 7, 2021

Board Committee Review:  
July 12, 2021