

ATTENDANCE  
COMPULSORY ATTENDANCE

FEA  
(REGULATION)

ACCOMMODATIONS FOR CHILDREN OF MILITARY FAMILIES

A student whose parent or legal guardian has been called to military duty, is on leave from, or has immediately returned from deployment to a combat zone or combat support posting shall be granted no more than five (5) absences per school year for this purpose. A parent needs to complete the Deployment/Redeployment Absence Notification Request form (see FEA Exhibit), and submit the form to the school attendance office in advance of the requested absences.

GENERAL RULE

Students may not be withdrawn for temporary-consecutive absences less than ten days as a result of an illness or suspension, but still a member and resident of the District.

WITHDRAWAL PROCEDURES

All actions required by law, District policy, or this regulation will be documented and filed in the student's cumulative folder. A student may not be withdrawn for non-attendance without adequate documentation showing good-faith effort to locate the student, such as telephone calls, correspondence, or home visits by a school official.

In initiating a withdrawal for nonattendance for students whose whereabouts are unknown, campus staff will document a withdrawal date that is no earlier than the next school day after the student's tenth consecutive absence from school.

RETROACTIVE WITHDRAWALS

The District shall initiate a withdrawal once they become aware that a student is no longer a member of the District. With proof of enrollment in a different district/campus, retroactive withdrawals are permitted to the day a student enrolled in another campus. A copy of the enrollment documentation obtained will be filed in the student's cumulative folder.

WITHDRAWALS RELATED TO MEDICAL CONDITIONS RESULTING IN ABSENCES EXCEEDING TEN DAYS

The District may initiate a withdrawal for students who accumulate more than ten consecutive absences resulting from a temporary and remediable physical or mental condition that renders attendance infeasible and the student has a certificate from a qualified physician that specifies the condition, indicates the prescribed treatment, and covers the anticipated time of absence needed for receiving and recuperating from remedial treatment.

ENROLLED, NOT IN MEMBERSHIP

Students who will not receive instruction from another District during the time needed for receiving and recuperating from remedial treatment, may remain enrolled in the District's student attendance accounting system for the remainder of the school year.

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Until the student returns to school for half-day or full-day instruction, campus staff shall change the student's ADA eligibility code in the District's attendance accounting system to 0 (zero) – enrolled, but not in membership.

ENROLLED AND  
SERVED BY AN-  
OTHER DISTRICT

Students who will receive instruction from another district during the time needed for receiving and recuperating from remedial treatment shall be withdrawn once campus staff becomes aware that a student is no longer a member of the District.

With proof of enrollment in a different district/campus, withdrawals are permitted to the day a student enrolled in another campus. A copy of the student enrollment documentation obtained will be filed in the student's cumulative folder.

Approved:  
Jose Espinoza, Ed. D., Superintendent  
June 7, 2017

Board Committee Review:  
June 12, 2017