

RELATIONS WITH GOVERNMENTAL ENTITIES
LOCAL GOVERNMENTAL AUTHORITIESGRA
(REGULATION)

The following procedures will apply when law enforcement officers outside District jurisdiction or an investigator with Child Protective Services (CPS) make a request to question a student or to transport a student off campus.

1. Law enforcement officers or CPS investigators are requested to contact the campus School Resource Officer (SRO), the principal or designee.
2. The principal or designee will:
 - a. Check the officer's law enforcement badge or investigator's state-issued CPS photograph identification badge which should contain a Department of Family Protective Services (DFPS) seal and an investigator photograph and record the information on the District record form.
 - b. If there is a concern about whether the person presenting the badge is a current investigator for CPS, call the investigator's supervisor in the regional office or check the following website to access personnel information: http://hhscx.hhsc.state.tx.us/mdb/EmpIData/employee_erch.asp
 - c. Inform the officer or investigator that the student's parent or guardian will be notified unless he or she objects that such notice will impede the lawful investigation.
 - d. If the officer or investigator states that such notice will impede the lawful investigation, the principal or designee will initial the appropriate box on the District record form.
 - e. Ask whether questioning must take place at the school and/or at that time.
 - f. If the officer or investigator states that not doing so will impede the lawful investigation, the principal or designee will initial the appropriate box on the District record form.
 - g. Inform the officer or investigator that the principal or designee will be present during the interview unless the officer or investigator objects that the presence of the principal or designee will impede the lawful investigation.
 - h. If the officer or investigator states that the school official's presence will impede the lawful investigation, the principal or designee will initial the appropriate box on the District record form.

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- i. Summon the student to the office by using only the following statement: "Please advise (name of student) to come to the office." No other statement is to be used.
- j. If the investigator states that he or she will transport the student off campus and that not doing so will impede the lawful investigation, the principal or designee will initial the appropriate box on the District record form and shall allow the investigator to take the student.

See the following page for the District form to be used by the principal or designee when carrying out these responsibilities.

The principal or designee will complete this checklist when law enforcement officers outside District jurisdiction or an investigator with Child Protective Services (CPS) make a request to question a student or to transport a student off campus.

All parties share a common interest in the welfare of the student.

Approved:

Jose Espinoza, Ed. D., Superintendent

August 5, 2015

Board Policy Committee Review:

August 10, 2015

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Principal or Designee Initial	The principal or designee shall initial each box as appropriate.
1. _____	Request ID badge of the Officer/Investigator Name: _____ Position: _____ Department: _____ Badge# (if applicable): _____
2. _____ _____	Advise the officer or investigator that the student's parent or guardian will be notified unless he or she objects that such notice will impede the lawful investigation. The officer or investigator objects that notice to the parent or guardian will impede the lawful investigation.
3. _____ _____	Ask the officer or investigator whether questioning must take place at the school and/or at that time. The officer or investigator states that not questioning the student at school and at that time will impede the lawful investigation.
4. _____ _____	Advise the officer or investigator that the principal or designee will be present during the interview unless the officer or investigator objects that the presence of the principal or designee will impede the lawful investigation. The officer or investigator states that the presence of a school official will impede the lawful investigation.
5. _____	Summon the student with the following words only: "Please advise (name of student) to come to the office."
6. _____ _____	The officer or investigator states that he or she will transport the student off campus. The officer or investigator states that not transporting the student off campus will impede the lawful investigation.
Principal or Designee: _____ Campus: _____ Date: _____ Name(s) of Student(s): _____	