

Temporary Guidelines to be Added to FEC Local During 19-20

Current TEA Guidance

Waivers will be automatically granted, pursuant to the Commissioner's general waiver authority under Texas Education Code (TEC), §7.056, for students who do not meet the minimum attendance requirements of TEC, §25.092, for class credit or final grade for a course taken in the current academic period (e.g., spring semester) of the 2019-2020 school year. School districts and open-enrollment charter schools do not need to apply for these automatic waivers.

HS Student LOC Make Up Hours During District Emergency Closure (9th –12th Grade)

During the District Emergency Closure due to COVID-19, the following temporary adjustments will be allowed under FEC Local for student Attendance/LOC make up hours still pending. High school students will use Study Island, an approved on-line learning platform, in order to make up hours needed for previous LOC contracts. Campus Administrators will reach out to affected students and provide guidance on how many hours are owed per student as well as track and monitor student completion to satisfy academic hours owed on LOC contracts. Once a student completes hours owed, the Campus Administrator will print out documentation from Study Island and attach to each student's LOC contract showing total number of hours completed. The LOC contract with the attached hours and signatures will then be processed with the principal's final signature reinstating credit.

HS Students Without Access to Internet During District Emergency Closure

Students without access to the internet during the District Emergency Closure will be allowed to complete a project packet on a case by case basis. The projects that have been approved by the district for seniors are the vetted English I and English II EOC projects previously used for IGC. Freshmen thru junior students will be allowed to complete Study Island hard copy packets. The Campus Attendance Administrator will arrange for the explanation, pickup and delivery back to campus of each project packet. Senior students will; begin doing project I and if needed move to Project II. The breakdown of hours granted for each successfully completed part of the senior project is as follows:

Project I

1 – 10 Hours (part 1 to include essay 1)
11 – 20 Hours (parts 1-2 to include essays 1-2)
21 – 30 Hours (parts 1-3 to include essays 1-3)
31 – 60 Hours (parts 1-4 to include essays 1-4)

Project II

61 – 70 Hours (part 1 to include essay 1)
71 – 80 Hours (parts 1-2 to include essays 1-2)
81 – 90 Hours (parts 1-3 to include essays 1-3)
91 – 120 Hours (parts 1-4 to include essays 1-4)

MS Student LOC Make Up Hours During District Emergency Closure (6th - 8th Grade)

During the District Emergency Closure due to COVID-19, the following temporary adjustments will be allowed under FEC Local for student Attendance/LOC make up hours. Middle School students still pending make up hours will use I-EXCEL (IXL) or Study Island, approved on-line learning platforms, in order to make up hours needed to satisfy LOC contracts from the Fall 2019-2020 semester. Campus Administrators will reach out to affected students providing guidance and informing them of total number of hours owed as well as track and monitor student completion to satisfy academic hours owed on LOC contracts. The Campus Administrator will print out documentation from I-EXCEL and attach to each student's LOC contract showing total number of hours completed. The LOC contract with the attached hours and signatures will then be processed with the principal's final signature reinstating credit. MS students without access to internet during the District Emergency Closure will be allowed to complete a learning packet that includes the district writing prompt/ELAR. The Campus Attendance Administrator will arrange for the explanation, pickup and delivery back to campus of each learning packet and the Campus Attendance Committee will determine total number of hours granted.



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ES Student LOC Make Up Hours During District Emergency Closure (K - 5th Grade)

During the District Emergency Closure due to COVID-19, the following temporary adjustments will be allowed under FEC Local for student Attendance/LOC make up hours. Elementary School students will use I-STATION, an approved on-line learning platform, in order to make up hours still needed to satisfy LOC contracts for the Fall portion of the 2019-2020 school year. Campus Administrators will reach out to affected students providing guidance and informing them of total number of hours owed as well as track and monitor student completion to satisfy academic hours owed on LOC contracts. The Campus Administrator will print out documentation from I-STATION and attach to each student's LOC contract showing total number of hours completed. The LOC contract with the attached hours and signatures will then be processed with the principal's final signature reinstating credit. ES students without access to internet during the District Emergency Closure will be allowed to complete a packet that includes the district writing prompt/ELAR age appropriate material. The Campus Attendance Administrator will arrange for the explanation, pickup and delivery back to campus of each packet and the Campus Attendance Committee will determine total number of hours granted.

Campus Attendance Committees During District Emergency Closure

Campus Attendance Committees will be allowed to temporarily meet remotely during the District Emergency Closure to discuss individual student circumstances following regular guidelines in FEC Local. Once a decision is made on individual students, the committee members will email their decision (within 48 hours) to the Campus Attendance Administrator as documentation of either being in favor of or against the decision rendered. This documentation will be attached to each individual student LOC contract reviewed by the committee.



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